

## GENERAL CONTRACT COVER

This contract is hereby entered into by and between the North Carolina Department of Health and Human Services, Division of Public Health (the "Division") and Carolina Pregnancy Care Fellowship (the "Contractor") (referred to collectively as the "Parties").

**1. Contract Documents:**

This contract consists of the following documents, which are incorporated herein by reference:

- (a) This contract cover
- (b) The General Terms and Conditions
- (c) Scope of Work
- (d) Performance Measures Chart
- (e) The Line Item Budget
- (f) State Grant Certification – No Overdue Tax Debts
- (g) Federal Certifications
- (h) IRS Tax Exemption Verification Form (Annual)
- (i) Conflict of Interest Verification (Annual)
- (j) State Certification

**Incorporated By Reference**

The following documents are reference materials and are available by going to the following website, [Open Window](#)

([http://dhhsopenwindow.nc.gov/index.aspx?pid=doc\\_ReferenceDocuments](http://dhhsopenwindow.nc.gov/index.aspx?pid=doc_ReferenceDocuments)).

- (a) Travel: Policies Governing Travel Related Expenses for Contractors
- (b) Notice of Certain Reporting and Audit Requirements
- (c) General Statutes G.S.143C6 NonState Entities Receiving State Funds
- (d) Subchapter 03M Uniform Administration of State Grants

These documents constitute the entire agreement between the Parties and supersede all prior oral or written statements or agreements.

**2. Precedence Among Contract Documents:**

In the event of a conflict between or among the terms of the Contract Documents, the terms in the Contract Document with the highest relative precedence shall prevail. The order of precedence shall be the order of documents as listed in the contract document section, with the first-listed document having the highest precedence and the last-listed document having the lowest precedence. If there are multiple contract amendments, the most recent amendment shall have the highest precedence and the oldest amendment shall have the lowest precedence.

**3. Effective Period:**

This contract shall be effective on 6/1/2015 and shall terminate on 5/31/2016, with the option to extend, if mutually agreed upon, through a written amendment as provided for in the General Terms and Conditions.

**4. Contractor's Duties:**

The Contractor shall provide the services as described in the scope of work and in accordance with the approved budget.

**5. Division's Duties:**

The Division shall pay the Contractor in the manner and in the amounts specified in the contract documents. The total amount paid by the Division to the Contractor under this contract shall not exceed \$300,000. This amount consists of \$0 in State funds, \$0 in Local funds, \$0 in Other funds and \$300,000 in Federal funds.

The total contract amount is \$300,000.

**6. Conflict of Interest Policy:**

The Division has determined that this contract is a financial assistance contract. The Contractor shall file with the Division, a copy of the Contractor's policy addressing conflicts of interest that may arise involving the Contractor's management employees and the members of its board of directors or other governing body. The policy shall address situations in which any of these individuals may directly or indirectly benefit, except as the Contractor's employees or members of its board or other governing body, from the Contractor's disbursing of state funds and shall include actions to be taken by the Contractor or the individual, or both to avoid conflicts of interest and the appearance of impropriety. The policy shall be filed before the Division may disburse the grant funds. (N.C.G.S. 143C-6-23(b)(2007))

**7. Statement of No Overdue Tax Debts:**

Contractor's sworn written statement pursuant to N.C.G.S. 143C-6-23(c), stating that the Contractor does not have any overdue tax debts, as defined by G.S. 105-243.1, at the federal, state, or local level. The Contractor acknowledges that the written statement must be filed before Division may disburse the grant funds.

**8. Reversion of Unexpended Funds:**

Any unexpended grant funds shall revert to the Division upon termination of this contract.

**9. Grants:**

The Contractor/Grantee has the responsibility to ensure that all sub-grantees, if any, provide all information necessary to permit the Contractor/Grantee to comply with the standards set forth in this contract.

**10. Reporting Requirements:**

The Division has determined that this is a contract for financial assistance, and therefore is subject to the reporting requirements described on the Notice of Certain Reporting and Audit Requirements. Regulations and Reporting Requirements of N.C. General Statute 143C-6.23 can be found at [ncgrants.gov](http://ncgrants.gov).

**11. Payment Provisions:**

Upon execution of this contract, the Contractor shall submit to the Division Contract Administrator, a monthly reimbursement request for services rendered the previous month by the 10th of each month and, upon approval by the Division, receive payment within 30 days. Monthly payment shall be made based on actual expenditures made in accordance with the approved budget on file with both parties and reported on the monthly expenditure report submitted by the Contractor. If this contract is terminated, the Contractor shall complete a final accounting report and return any unearned funds to the Division within 30 days of the contract termination date. The Division shall have no obligation for payments based on expenditure reports submitted later than 30 days after termination or expiration of the contract period. All payments are contingent upon fund availability.

**12. Contract Administrators:**

All notices permitted or required to be given by one Party to the other and all questions about the contract from one Party to the other shall be addressed and delivered to the other Party's contract administrator. The name, post office address, street address, telephone number, fax number, and email address of the Parties' respective initial contract administrators are set out below. Either Party may change the name, post office address, street address, telephone number, fax number, or email address of its contract administrator by giving timely written notice to the other Party.

For the Division:

IF DELIVERED BY US POSTAL SERVICE	IF DELIVERED BY ANY OTHER MEANS
Tonya Daniel Division of Public Health 1929 Mail Service Center Raleigh, NC 27699-1929  <b>Telephone :</b> (919)-707-5680 <b>Fax:</b> (919)-870-4827 <b>Email:</b> tonya.daniel@dhhs.nc.gov	Tonya Daniel Division of Public Health 5601 Six Forks Road Raleigh, NC 27609

For the Contractor:

IF DELIVERED BY US POSTAL SERVICE	IF DELIVERED BY ANY OTHER MEANS
Roberta S. Meyer, State Director Carolina Pregnancy Care Fellowship PO Box 38888 Charlotte, NC 28278-1015  <b>Telephone:</b> (704)-281-8631 <b>Fax:</b> ()-- <b>Email:</b> directorcpcf@aol.com	Roberta S. Meyer, State Director Carolina Pregnancy Care Fellowship PO Box 38888 Charlotte, NC 28278-1015

**13. Supplementation of Expenditure of Public Funds:**

The Contractor assures that funds received pursuant to this contract shall be used only to supplement, not to supplant, the total amount of federal, state and local public funds that the Contractor otherwise expends for contract services and related programs. Funds received under this contract shall be used to provide additional public funding for such services; the funds shall not be used to reduce the Contractor's total expenditure of other public funds for such services.

**14. Disbursements:**

As a condition of this contract, the Contractor acknowledges and agrees to make disbursements in accordance with the following requirements:

- (a) Implement adequate internal controls over disbursements;
- (b) Pre-audit all vouchers presented for payment to determine:
  - Validity and accuracy of payment
  - Payment due date
  - Adequacy of documentation supporting payment
  - Legality of disbursement
- (c) Assure adequate control of signature stamps/plates;
- (d) Assure adequate control of negotiable instruments; and
- (e) Implement procedures to insure that account balance is solvent and reconcile the account monthly.

**15. Outsourcing to Other Countries:**

The Contractor certifies that it has identified to the Division all jobs related to the contract that have been outsourced to other countries, if any. The Contractor further agrees that it will not outsource any such jobs during the term of this contract without providing notice to the Division.

**16. Signature Warranty:**

The undersigned represent and warrant that they are authorized to bind their principals to the terms of this agreement.

**17. Federal Certifications:**

Individuals and Organizations receiving federal funds must ensure compliance with certain certifications required by federal laws and regulations. The contractor is hereby complying with Certifications regarding Nondiscrimination, Drug-Free Workplace Requirements, Environmental Tobacco Smoke, Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions, and Lobbying. These assurances and certifications are accompanied by a signature page and can be found in the Contractor's Managed Documents section of DHHS Open Window. The signature page is to be signed by the contractor's authorized representative.

**Reference Item 5., *Division's Duties:***

Federal Award Information: CFDA#: 93.994. CFDA Title: Maternal & Child Health Services Block Grant. Award#: B04MC28117. Award Name: Maternal & Child Health Services Block Grant. Award Year: 10/1/14 - 9/30/16. Federal Agency: Department of Health and Human Services, Health Resources and Services Administration Bureau. Amount: \$300,000. Total Federal funds: \$300,000.

Signatures follow on next page



In Witness Whereof, the Contractor and the Division have executed this contract in duplicate originals, with one original being retained by each party.

**Carolina Pregnancy Care Fellowship**

Signature

Date

Joanie Page  
Printed Name

Administrative Assistant  
Title

ATTEST

Signature

Date

Printed Name

Title

Division of Public Health, North Carolina Department of Health and Human Services

Signature

Date

Danny Staley  
Printed Name

Acting Division Director  
Title

## GENERAL TERMS AND CONDITIONS

### Relationships of the Parties

**Independent Contractor:** The Contractor is and shall be deemed to be an independent contractor in the performance of this contract and as such shall be wholly responsible for the work to be performed and for the supervision of its employees. The Contractor represents that it has, or shall secure at its own expense, all personnel required in performing the services under this agreement. Such employees shall not be employees of, or have any individual contractual relationship with, the Division.

**Subcontracting:** The Contractor shall not subcontract any of the work contemplated under this contract without prior written approval from the Division. Any approved subcontract shall be subject to all conditions of this contract. Only the subcontractors specified in the contract documents are to be considered approved upon award of the contract. The Division shall not be obligated to pay for any work performed by any unapproved subcontractor. The Contractor shall be responsible for the performance of all of its subcontractors.

**Assignment:** No assignment of the Contractor's obligations or the Contractor's right to receive payment hereunder shall be permitted. However, upon written request approved by the issuing purchasing authority, the State may:

- (a) Forward the Contractor's payment check(s) directly to any person or entity designated by the Contractor, or
- (b) Include any person or entity designated by Contractor as a joint payee on the Contractor's payment check(s).

In no event shall such approval and action obligate the State to anyone other than the Contractor and the Contractor shall remain responsible for fulfillment of all contract obligations.

**Beneficiaries:** Except as herein specifically provided otherwise, this contract shall inure to the benefit of and be binding upon the parties hereto and their respective successors. It is expressly understood and agreed that the enforcement of the terms and conditions of this contract, and all rights of action relating to such enforcement, shall be strictly reserved to the Division and the named Contractor. Nothing contained in this document shall give or allow any claim or right of action whatsoever by any other third person. It is the express intention of the Division and Contractor that any such person or entity, other than the Division or the Contractor, receiving services or benefits under this contract shall be deemed an incidental beneficiary only.

### Indemnity and Insurance

**Indemnification:** The Contractor agrees to indemnify and hold harmless the Division, the State of North Carolina, and any of their officers, agents and employees, from any claims of third parties arising out of any act or omission of the Contractor in connection with the performance of this contract.

- (a) **Insurance:** During the term of the contract, the Contractor shall provide, at its sole cost and expense, commercial insurance of such types and with such terms and limits as may be reasonably associated with the contract. At a minimum, the Contractor shall provide and maintain the following coverage and limits:

- (1) **Worker's Compensation Insurance:** The Contractor shall provide and maintain worker's compensation insurance, as required by the laws of the states in which its employees work, covering all of the Contractor's employees who are engaged in any work under the contract.
- (2) **Employer's Liability Insurance:** The Contractor shall provide employer's liability insurance, with minimum limits of \$500,000.00, covering all of the Contractor's employees who are engaged in any work under the contract.
- (3) **Commercial General Liability Insurance:** The Contractor shall provide commercial general liability insurance on a comprehensive broad form on an occurrence basis with a minimum combined single limit of \$1,000,000.00 for each occurrence.
- (4) **Automobile Liability Insurance:** The Contractor shall provide automobile liability insurance with a combined single limit of \$500,000.00 for bodily injury and property damage; a limit of \$500,000.00 for uninsured/under insured motorist coverage; and a limit of \$2,000.00 for medical payment coverage. The Contractor shall provide this insurance for all automobiles that are:
  - (A) owned by the Contractor and used in the performance of this contract;
  - (B) hired by the Contractor and used in the performance of this contract; and
  - (C) owned by Contractor's employees and used in performance of this contract ("non-owned vehicle insurance"). Non-owned vehicle insurance protects employers when employees use their personal vehicles for work purposes. Non-owned vehicle insurance supplements, but does not replace, the car-owner's liability insurance.

The Contractor is not required to provide and maintain automobile liability

insurance on any vehicle – owned, hired, or non-owned – unless the vehicle is used in the performance of this contract.

- (b) The insurance coverage minimums specified in subparagraph (a) are exclusive of defense costs.
- (c) The Contractor understands and agrees that the insurance coverage minimums specified in subparagraph (a) are not limits, or caps, on the Contractor's liability or obligations under this contract.
- (d) The Contractor may obtain a waiver of any one or more of the requirements in subparagraph (a) by demonstrating that it has insurance that provides protection that is equal to or greater than the coverage and limits specified in subparagraph (a). The Division shall be the sole judge of whether such a waiver should be granted.
- (e) The Contractor may obtain a waiver of any one or more of the requirements in paragraph (a) by demonstrating that it is self-insured and that its self-insurance provides protection that is equal to or greater than the coverage and limits specified in subparagraph (a). The Division shall be the sole judge of whether such a waiver should be granted.
- (f) Providing and maintaining the types and amounts of insurance or self-insurance specified in this paragraph is a material obligation of the Contractor and is of the essence of this contract.
- (g) The Contractor shall only obtain insurance from companies that are authorized to provide such coverage and that are authorized by the Commissioner of Insurance to do business in the State of North Carolina. All such insurance shall meet all laws of the State of North Carolina.
- (h) The Contractor shall comply at all times with all lawful terms and conditions of its insurance policies and all lawful requirements of its insurer.
- (i) The Contractor shall require its subcontractors to comply with the requirements of this paragraph.
- (j) The Contractor shall demonstrate its compliance with the requirements of this paragraph by submitting certificates of insurance, if requested, to the Division before the Contractor begins work under this contract.

#### **Default and Termination**

**Termination Without Cause:** The Division may terminate this contract without cause by giving 30 days written notice to the Contractor.

**Termination for Cause:** If, through any cause, the Contractor shall fail to fulfill its obligations under this contract in a timely and proper manner, the Division shall have the right to terminate this contract by giving written

notice to the Contractor and specifying the effective date thereof. In that event, all finished or unfinished deliverable items prepared by the Contractor under this contract shall, at the option of the Division, become its property and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such materials, minus any payment or compensation previously made. Notwithstanding the foregoing provision, the Contractor shall not be relieved of liability to the Division for damages sustained by the Division by virtue of the Contractor's breach of this agreement, and the Division may withhold any payment due the Contractor for the purpose of setoff until such time as the exact amount of damages due the Division from such breach can be determined. In case of default by the Contractor, without limiting any other remedies for breach available to it, the Division may procure the contract services from other sources and hold the Contractor responsible for any excess cost occasioned thereby. The filing of a petition for bankruptcy by the Contractor shall be an act of default under this contract.

**Waiver of Default:** Waiver by the Division of any default or breach in compliance with the terms of this contract by the Contractor shall not be deemed a waiver of any subsequent default or breach and shall not be construed to be modification of the terms of this contract unless stated to be such in writing, signed by an authorized representative of the Department and the Contractor and attached to the contract.

**Availability of Funds:** The parties to this contract agree and understand that the payment of the sums specified in this contract is dependent and contingent upon and subject to the appropriation, allocation, and availability of funds for this purpose to the Division.

**Force Majeure:** Neither party shall be deemed to be in default of its obligations hereunder if and so long as it is prevented from performing such obligations by any act of war, hostile foreign action, nuclear explosion, riot, strikes, civil insurrection, earthquake, hurricane, tornado, or other catastrophic natural event or act of God.

**Survival of Promises:** All promises, requirements, terms, conditions, provisions, representations, guarantees, and warranties contained herein shall survive the contract expiration or termination date unless specifically provided otherwise herein, or unless superseded by applicable Federal or State statutes of limitation.

#### **Intellectual Property Rights**

**Copyrights and Ownership of Deliverables:** All deliverable items produced pursuant to this contract are the exclusive property of the Division. The Contractor shall not assert a claim of copyright or other property interest in such deliverables.



**Federal Intellectual Property Bankruptcy Protection Act:** The Parties agree that the Division shall be entitled to all rights and benefits of the Federal Intellectual Property Bankruptcy Protection Act, Public Law 100-506, codified at 11 U.S.C. 365 (n) and any amendments thereto.

### **Compliance with Applicable Laws**

**Compliance with Laws:** The Contractor shall comply with all laws, ordinances, codes, rules, regulations, and licensing requirements that are applicable to the conduct of its business, including those of federal, state, and local agencies having jurisdiction and/or authority.

**Equal Employment Opportunity:** The Contractor shall comply with all federal and State laws relating to equal employment opportunity.

**Health Insurance Portability and Accountability Act (HIPAA):** The Contractor agrees that, if the Division determines that some or all of the activities within the scope of this contract are subject to the Health Insurance Portability and Accountability Act of 1996, P.L. 104-91, as amended ("HIPAA"), or its implementing regulations, it will comply with the HIPAA requirements and will execute such agreements and practices as the Division may require to ensure compliance.

**Executive Order # 24:** By Executive Order 24, issued by Governor Perdue on October 1, 2009, and N.C. G.S. § 133-32, it is unlawful for any vendor or contractor (i.e. architect, bidder, contractor, construction manager, design professional, engineer, landlord, offeror, seller, subcontractor, supplier, or vendor), to make gifts or to give favors to any State employee of the Governor's Cabinet Agencies (i.e., Administration, Commerce, Correction, Crime Control and Public Safety, Cultural Resources, Environment and Natural Resources, Health and Human Services, Juvenile Justice and Delinquency Prevention, Revenue, Transportation, and the Office of the Governor). This prohibition covers those vendors and contractors who:

- (1) have a contract with a governmental agency; or
- (2) have performed under such a contract within the past year; or
- (3) anticipate bidding on such a contract in the future.

For additional information regarding the specific requirements and exemptions, vendors and contractors are encouraged to review Governor Perdue's October 1, 2009 Executive Order 24 and G.S. Sec. 133-32.

To find Governor Perdue's October 1, 2009 Executive Order 24:

- Go to <http://www.governor.state.nc.us/>;
- Click on "Newsroom";
- Click on "Executive Orders and Proclamations";

- Scroll down and click on the words "click here" in the sentence that states, "To view previous Executive Orders, please click here;" and
- Scroll down and click on "EO 24: Gift Ban."

### **Confidentiality**

**Confidentiality:** Any information, data, instruments, documents, studies or reports given to or prepared or assembled by the Contractor under this agreement shall be kept as confidential and not divulged or made available to any individual or organization without the prior written approval of the Division. The Contractor acknowledges that in receiving, storing, processing or otherwise dealing with any confidential information it will safeguard and not further disclose the information except as otherwise provided in this contract.

### **Oversight**

**Access to Persons and Records:** The State Auditor shall have access to persons and records as a result of all contracts or grants entered into by State agencies or political subdivisions in accordance with General Statute 147-64.7. Additionally, as the State funding authority, the Department of Health and Human Services shall have access to persons and records as a result of all contracts or grants entered into by State agencies or political subdivisions.

**Record Retention:** Records shall not be destroyed, purged or disposed of without the express written consent of the Division. State basic records retention policy requires all grant records to be retained for a minimum of five years or until all audit exceptions have been resolved, whichever is longer. If the contract is subject to federal policy and regulations, record retention may be longer than five years. Records must be retained for a period of three years following submission of the final Federal Financial Status Report, if applicable, or three years following the submission of a revised final Federal Financial Status Report. Also, if any litigation, claim, negotiation, audit, disallowance action, or other action involving this Contract has been started before expiration of the five-year retention period described above, the records must be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular five-year period described above, whichever is later. The record retention period for Temporary Assistance for Needy Families (TANF) and MEDICAID and Medical Assistance grants and programs must be retained for a minimum of ten years.

### **Warranties and Certifications**

**Date and Time Warranty:** The Contractor warrants that the product(s) and service(s) furnished pursuant to this contract ("product" includes, without limitation, any piece of equipment, hardware, firmware, middleware, custom or commercial software, or internal components, subroutines, and interfaces therein) that perform any date and/or time data recognition function, calculation, or

sequencing will support a four digit year format and will provide accurate date/time data and leap year calculations. This warranty shall survive the termination or expiration of this contract.

**Certification Regarding Collection of Taxes:** G.S. 143-59.1 bars the Secretary of Administration from entering into contracts with vendors that meet one of the conditions of G.S. 105-164.8(b) and yet refuse to collect use taxes on sales of tangible personal property to purchasers in North Carolina. The conditions include: (a) maintenance of a retail establishment or office; (b) presence of representatives in the State that solicit sales or transact business on behalf of the vendor; and (c) systematic exploitation of the market by media-assisted, media-facilitated, or media-solicited means. The Contractor certifies that it and all of its affiliates (if any) collect all required taxes.

#### **Miscellaneous**

**Choice of Law:** The validity of this contract and any of its terms or provisions, as well as the rights and duties of the parties to this contract, are governed by the laws of North Carolina. The Contractor, by signing this contract, agrees and submits, solely for matters concerning this Contract, to the exclusive jurisdiction of the courts of North Carolina and agrees, solely for such purpose, that the exclusive venue for any legal proceedings shall be Wake County, North Carolina. The place of this contract and all transactions and agreements relating to it, and their situs and forum, shall be Wake County, North Carolina, where all matters, whether sounding in contract or tort, relating to the validity, construction, interpretation, and enforcement shall be determined.

**Amendment:** This contract may not be amended orally or by performance. Any amendment must be made in written form and executed by duly authorized representatives of the Division and the Contractor. The Purchase and Contract Divisions of the NC Department of Administration and the NC Department of Health and Human Services shall give prior approval to any amendment to a contract awarded through those offices.

**Severability:** In the event that a court of competent jurisdiction holds that a provision or requirement of this contract violates any applicable law, each such provision or requirement shall continue to be enforced to the

extent it is not in violation of law or is not otherwise unenforceable and all other provisions and requirements of this contract shall remain in full force and effect.

**Headings:** The Section and Paragraph headings in these General Terms and Conditions are not material parts of the agreement and should not be used to construe the meaning thereof.

**Time of the Essence:** Time is of the essence in the performance of this contract.

**Key Personnel:** The Contractor shall not replace any of the key personnel assigned to the performance of this contract without the prior written approval of the Division. The term "key personnel" includes any and all persons identified by as such in the contract documents and any other persons subsequently identified as key personnel by the written agreement of the parties.

**Care of Property:** The Contractor agrees that it shall be responsible for the proper custody and care of any property furnished to it for use in connection with the performance of this contract and will reimburse the Division for loss of, or damage to, such property. At the termination of this contract, the Contractor shall contact the Division for instructions as to the disposition of such property and shall comply with these instructions.

**Travel Expenses:** Reimbursement to the Contractor for travel mileage, meals, lodging and other travel expenses incurred in the performance of this contract shall not exceed the rates published in the applicable State rules. International travel shall not be reimbursed under this contract.

**Sales/Use Tax Refunds:** If eligible, the Contractor and all subcontractors shall: (a) ask the North Carolina Department of Revenue for a refund of all sales and use taxes paid by them in the performance of this contract, pursuant to G.S. 105-164.14; and (b) exclude all refundable sales and use taxes from all reportable expenditures before the expenses are entered in their reimbursement reports.

**Advertising:** The Contractor shall not use the award of this contract as a part of any news release or commercial advertising.



N. C. Department of Health and Human Service  
Division of Public Health

**SCOPE OF WORK**

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**BACKGROUND**

The mission of Carolina Pregnancy Care Fellowship (CPCF) is to equip, support and provide networking opportunities for member pregnancy resource centers that provide direct services in their local communities to women who face challenging pregnancy situations. These centers provide one or more of the following services: confidential lay counseling and/or mentoring; pregnancy options education and decision making support; material assistance, such as maternity and baby clothing, food, and furniture; prenatal education, childbirth and parenting classes; referrals to other community agencies and medical resources; adoption information; medical services such as limited ultrasound and sexually transmitted infection (STI) testing available under physician supervision; and other related services necessary for the well-being of the mother and child.

While each center is a separate non-profit, members of the CPCF coalition pledge to uphold high standards of care as they deliver free supportive services to their clients by providing information, mentoring, and emotional support during pregnancy and early infant parenting.

**Comparison Data:**

In 2013, 36% of North Carolina's (NC) births were to women in the CPCF service area (27 counties). Of these births, approximately half were to women who had Medicaid and 14.2% were to women with less than a high school education compared to the state's 17%. The percentage of pregnant women in these counties who did not receive prenatal care in their first trimester of pregnancy in 2013 was consistent with the state percentage of approximately 27%. North Carolina's percentage of preterm birth was slightly higher at 11.5% than those of the service area at 11%. Similarly, approximately 9% of the births in North Carolina were classified as low birth weight compared to approximately 8% of the births in the service area of the same characteristic. (NC State Center for Health Statistics, 2013.)

**PURPOSE**

Through this contract, CPCF will provide training, operational support, and technical assistance to pregnancy resource centers in North Carolina in order to expand and improve services.

**COUNTIES**

This contract serves the following North Carolina counties: Alexander, Alleghany, Beaufort, Buncombe, Cabarrus, Carteret, Cleveland, Gaston, Henderson, Iredell, Jackson, Johnston, Lincoln, Macon, Moore, New Hanover, Onslow, Pasquotank, Pitt, Rockingham, Rutherford, Transylvania, Wake, Watauga, Wilkes, Yadkin and Yancey.

**PERFORMANCE REQUIREMENTS**

The Contractor shall:

1. Provide a minimum of 6 trainings in best practices, client services and non-profit management for a network of 81 pregnancy resource centers (including satellite offices), to include 1 statewide 3-day conference on October 9-11, 2015 offering training in program development and client services. See Scope of Work Attachment I for list of centers.

Tentative training dates & locations:

- a. Oct. 9 - 11, 2015 - Carolina Pregnancy Care Fellowship State Conference, Black Mountain, NC
  - i. To include session - Equip Leaders Now: "Inter-Professional Team Building for the Pregnancy Medical Clinic – Assessing your Inter-Professional Team"
  - ii. Keynote speaker: Patrick Eades, executive director of 3 pregnancy centers in Georgia and Care Net trainer
- b. November 2015 –one day regional workshops (4 total at various locations around the state)
- c. January – May 2016 –up to 3 additional regional workshops, if needed (various locations around the state)
- d. Spring 2016 – Best Practices workshops in 2 locations, typically Raleigh & Winston Salem on consecutive days. Taught by Tom Glessner, JD with National Institute of Family & Life Advocates (NIFLA)

e. Spring 2016 – 2 day Advanced Sonography training (Raleigh or Winston-Salem)

i. Day 1 - Sonography Now Sound Foundations Nursing and Clinic Accountability in the Pregnancy Medical Clinic

Topics: What Does It Mean to be A "Pregnancy Medical Clinic"?; Who Should My Team Consist Of?; Individual Roles of Responsibility and Review; Risk Management & Policies and Procedure Overview for the Pregnancy Medical Clinic.

ii. Day 2 - Sonography Now Sonography Skill Enrichment

Topics will be Sonography Now Team provides Ultrasound Foundations; Update of National Standards and Enriching Scanning Skills.

2. Send 1 staff to the 2016 Heartbeat International Annual Conference and Care Net conference in San Diego, California on September 9 - 12, 2015 in order to enhance skills relevant to programmatic and client support.
3. Purchase computer and office equipment by March 31, 2016.
4. Purchase advertising including, but not limited to, social media, billboards and radio ads by April 30, 2016.
5. Provide technical assistance in best practices, client services and non-profit management to 81 pregnancy resource centers (including satellite offices) in the form of site visits, phone, and email interactions.
6. Provide operational support to 27 pregnancy resource centers who serve approximately 8500 clients annually in order to expand and improve program services. This includes, but is not limited to, the provision of supplies, equipment, software & hardware, curriculums, travel reimbursement, website upgrades & maintenance, outreach costs and staff development. All purchases made by pregnancy resource centers shall be completed by May 30, 2016. The 27 centers receiving operational support for this requirement are listed in Scope of Work, Attachment I in bold and are also listed individually in the *Budget Detail for Activity*.

## PERFORMANCE STANDARDS

The Contractor shall:

1. Notify the Women's Health Branch Program Manager of any changes in staff included in this contract within 10 days of the change and report the changes in the Contractor's Report.
2. Enter into a formal agreement with each of the 27 pregnancy resource centers. A copy of the agreement shall be forwarded to the WHB program manager.
3. Ensure that any gift cards, provided by Subcontractors to participants as incentives are logged by serial number and maintained in a locked storage cabinet. Upon receipt of the gift card, recipients shall sign the log acknowledging receipt. Subcontractors shall keep the log on file and submit a copy of the final log to Contractor. Contractor shall submit the log to the WHB Program Manager with their report.
4. Conduct site visits (as needed) with 81 pregnancy resource centers (including satellite offices).
5. Include reimbursements made to pregnancy resource centers on Monthly Contract Expenditure Reports (CER). Monthly Financial Reports (MFR) must accompany each CER and shall provide a detailed list of expenditures by Contractor, Subcontractor (Center) and budget line item category. Subcontractors' itemized reimbursement requests, copies of purchase documents, internal requisitions and invoices shall be kept on file for review during site visits. The Contractor shall keep a file for each Subcontractor (Center) with payment and reimbursement documentation separated by month.
6. Give at least two weeks advanced notice of final training dates and locations to pregnancy resource centers.
7. Issue and compile pre and post-tests from trainings with pregnancy resource centers.
8. Submit four (4) quarterly reports and one (1) annual summary report, in a format provided by the Division, detailing all services, number of clients served by pregnancy resource centers, pre- and post-test training results, and outcomes to the WHB Program Manager according to the following schedule:

<u>Service Period</u>	<u>Report Due Date</u>
June – August	September 15, 2015
September – November	December 15, 2015

December – February	March 15, 2016
March – May	June 15, 2016
Annual Summary Report	June 15, 2016

9. Contractor shall not use the name, logo or other insignia of DHHS or DPH in any print or broadcast media without prior written approval of the DHHS Office of Communications and program staff. The Department's review process is outlined at <http://www.ncdhhs.gov/publicaffairs/forms.htm>
10. Contractor is responsible for all print advertising, web material, television/radio broadcast and any other promotional media or public service announcement produced under this contract and for ensuring that media shall contain only content acceptable for publication; as in a paid- general- circulation newspaper or broadcast by a licensed media outlet.
11. Consult with subject matter experts in the Division of Public Health and elsewhere on developing content that is scientifically accurate and consistent with current medical advice.

#### PERFORMANCE MONITORING / QUALITY ASSURANCE PLAN

This contract will be monitored according to the following plan:

Deliverables will be monitored by site visits and required reports. The Contractor agrees to participate in periodic site visits as needed (with a minimum of one per year) as determined by the Program Manager. If the Contractor is deemed out of compliance, program staff will provide technical assistance; and funds may be withheld until Contractor is back in compliance with deliverables. If technical assistance does not prove beneficial, the contract may then be terminated.

#### REIMBURSEMENT

The Contractor must submit a Contract Expenditure Reports (CERs) each month to reflect actual expenditures. CERs must be submitted even when no expenses are incurred in a given month. Failure to submit monthly sequential reports may delay receipt of reimbursement.

Attachment I  
CPCF Pregnancy Care Centers  
Grant Recipient Centers in BOLD

1. Ahoskie  
Wanda Vaughn, Director  
PCC of Ahoskie  
PO Box 1466  
Ahoskie, NC 27910  
(252)-862-4777  
Email: [pccofahoskie@yahoo.com](mailto:pccofahoskie@yahoo.com)  
[www.pccofahoskie.com](http://www.pccofahoskie.com)  
Location: 217 W. Church Street
2. Albemarle  
Gina Russell, Director  
Pregnancy Resource Center of Stanly County  
P.O. Box 1091  
Albemarle, NC 28002  
(704) 983-2100  
(704) 983-3369 Dir (704) 983-3369  
Email: [prcstanly@charlotte.twcbc.com](mailto:prcstanly@charlotte.twcbc.com)  
[www.prcstanly.com](http://www.prcstanly.com)  
Location: 731 W. Main Street
3. Asheboro  
Lyn Thrasher, Executive Director  
Randolph Pregnancy Care Center  
530 So. Cox Street  
Asheboro, NC 27203  
(336) 629-9988  
Email: [execdir@randolphpcc.org](mailto:execdir@randolphpcc.org)  
[info@randolphpcc.org](mailto:info@randolphpcc.org)  
[www.randolphpcc.org](http://www.randolphpcc.org)
4. Asheville  
Deborah Wood, CEO  
Jill Derrick, Director of Client Services  
Asheville Pregnancy Support Services  
P. O. Box 6116  
Asheville, NC 28806  
(828) 252-1306  
Email: [ceo@preginfo.org](mailto:ceo@preginfo.org)  
[www.preginfo.org](http://www.preginfo.org) (client)  
[www.myapss.org](http://www.myapss.org) (donor)  
Location: 710 Old Haywood Rd.
5. Belmont  
Sherry Overbey, Director  
Crisis Pregnancy Center East Gaston (satellite office)  
399 Belmont/Mt Holly Rd.  
Belmont, NC 28012  
(704) 827-0806  
Email: [sdoverbey@yahoo.com](mailto:sdoverbey@yahoo.com)  
[www.cpcgaston.com](http://www.cpcgaston.com)
6. Boone  
Brian Lowe, Executive Director  
Hope Pregnancy Resource Center  
P.O. Box 3316  
Boone, NC 28607  
(828) 262-3951  
Email: [blowe@choosehope.org](mailto:blowe@choosehope.org)  
[www.choosehope.org](http://www.choosehope.org)  
Location: 208 Howard Street

- 7. Brevard** Wendy Kicklighter, Executive Director  
The Center for Women  
39 E. Jordan Street  
Brevard, NC 28712  
(828) 885-7885  
Email: [cpccare@citcom.net](mailto:cpccare@citcom.net)  
[www.brevardwomenscenter.com](http://www.brevardwomenscenter.com)
- 8. Bryson City** Marzena Bradley, Director  
Western Carolina Pregnancy Care Center  
PO Box 391  
Bryson City, NC 28713  
(828)488-5461  
Email: [Marzena.bradley@gmail.com](mailto:Marzena.bradley@gmail.com)  
[www.wcpregnancycenter.com](http://www.wcpregnancycenter.com)  
Location: 980 Bryson Walk
- 9. Burnsville** Mary Ann Higgins, Executive Director  
Tri-County Pregnancy Center  
P.O. Box 125  
Burnsville, NC 28714  
(828) 682-7250  
Email: [tcpc3@frontier.com](mailto:tcpc3@frontier.com)  
[www.burnsvillepregnancyhelp.com](http://www.burnsvillepregnancyhelp.com)  
Location: 19 Burnsville School Rd.
- 10. Carthage** Suzanne Clendenin, Director  
Life Care Pregnancy Center  
PO Box 519  
Carthage, NC 28327  
(910) 947-6199  
Email: [lcpc01@embarqmail.com](mailto:lcpc01@embarqmail.com)  
[Scendenin @embarqmail.com](mailto:Scendenin @embarqmail.com)  
[www.lifecarepregnancycenter.org](http://www.lifecarepregnancycenter.org)  
Location: 261 Niagara Carthage Rd.
- 11. Chapel Hill** Hillary Yeo, Client Services Director  
Pregnancy Support Services (satellite office)  
PO Box 52599  
Durham, NC 27717  
(919) 942-7318  
Email: [hilary@psspartners.org](mailto:hilary@psspartners.org)  
[www.triangepregnancysupport.com](http://www.triangepregnancysupport.com)  
Location: 1777 Fordham Blvd.  
Chapel Hill, NC 27514
- 12. Charlotte** Jeannie Wray, Executive Director  
MiraVia (formerly Room at the Inn)  
1747 Weona Avenue  
Charlotte, NC 28209  
(704) 525-4673  
Email: [jeanniewray@rati.org](mailto:jeanniewray@rati.org)  
[www.mira-via.org](http://www.mira-via.org)



- 13. Clayton**  
Vicky Currie, Executive Director  
iChoose Pregnancy Support Services  
P.O. Box 1768  
Clayton, NC 27528  
(919) 585-4353  
Email: [director@ichoose.me](mailto:director@ichoose.me)  
[www.ichoose.me](http://www.ichoose.me)  
[www.ichoosepartners.org](http://www.ichoosepartners.org)
- 14. Clinton**  
Helen Rogers, Director  
His Blessings Pregnancy Support Services  
Satellite of Agape, Fayetteville  
PO Box 1076  
Clinton, NC 28328  
(910) 592-3777  
Email: [wrogers15@nc.rr.com](mailto:wrogers15@nc.rr.com)  
[www.agapepregnancysupport.com](http://www.agapepregnancysupport.com)  
Location: 414 NE Blvd.
- 15. Columbus**  
Hands of Hope for Life (satellite office)  
206 E. Mills Street  
Columbus, NC 28722  
(828) 894-0582  
Email: [kbhill@hh4life.org](mailto:kbhill@hh4life.org)  
[www.hh4life.org](http://www.hh4life.org)
- 16. Cullowhee**  
Smoky Mountain Pregnancy Care Center (satellite office)  
PO Box 333  
Cullowhee, NC 28723  
(828) 293-3600  
Email: [smpcco@dnnet.net](mailto:smpcco@dnnet.net)  
[www.smpcc.org](http://www.smpcc.org)  
Location: 4699 Little Savannah Road
- 17. Denver**  
Crystal Regan, Executive Director  
Pregnancy Care Center  
4264 N Highway 16  
Denver, NC 28037  
(704) 489-0708  
Email: [elpccddirector@bellsouth.net](mailto:elpccddirector@bellsouth.net)  
[www.eastlincolnpcc.org](http://www.eastlincolnpcc.org)
- 18. Durham**  
Ruby Bea Peters, Executive Director  
Pregnancy Support Services  
P. O. Box 52599  
Durham, NC 27717  
(919) 490-0203  
Email: [rubybea@pregnancysupport.org](mailto:rubybea@pregnancysupport.org)  
[www.pregnancysupport.org](http://www.pregnancysupport.org) (donor)  
[www.trianglepregnancysupport.com\(cli\)](http://www.trianglepregnancysupport.com(cli))  
Location: 1777 Fordham Blvd, Chapel Hill

19. Elizabeth City      Dee Spruce, Executive Director  
Albemarle Pregnancy Resource Center  
P. O. Box 2188  
Elizabeth City, NC 27906-2188  
(252) 338-1655  
Email: [albemarleprc@gmail.com](mailto:albemarleprc@gmail.com)  
[Dspruce.aprc@gmail.com](mailto:Dspruce.aprc@gmail.com)  
[www.albemarlepc.org](http://www.albemarlepc.org)  
Location: 201 E. Ehringhaus Street
20. Elizabethtown      Helen Rogers, Director  
Agape Pregnancy Support Services of Elizabethtown  
PO Box 2996  
Elizabethtown, NC 28337  
(910) 862-7903  
Email: [wrogers15@nc.rr.com](mailto:wrogers15@nc.rr.com)  
[www.agapepregnancysupport.com](http://www.agapepregnancysupport.com)  
Location: 109A Mill Street
21. Elkin      Sharon Kelly, Executive Director  
LifeLine Pregnancy Help Center  
P.O. Box 447  
Elkin, NC 28621  
(336) 526-5433 & 4033  
Email: [sharon@lifelinehelps.org](mailto:sharon@lifelinehelps.org)  
[lifelinehelps@lifelinehelps.org](mailto:lifelinehelps@lifelinehelps.org)  
[www.caring-helps.org](http://www.caring-helps.org) (Client)  
[www.lifelinehelps.org](http://www.lifelinehelps.org) (Donor)  
Location: 525 Samaritans Ridge Court
22. Fayetteville      Peggy Middleton, Executive Director  
AAA Crisis Pregnancy Center  
1337 Ramsey Street  
Fayetteville, NC 28301  
(910) 483-3111  
Email: [aaacpcnc@ncrrbiz.com](mailto:aaacpcnc@ncrrbiz.com)  
[www.operationblessingsfayetteville.org](http://www.operationblessingsfayetteville.org)
23. Fayetteville      Helen Rogers, Director  
Agape Pregnancy Support Services  
P.O. Box 20084  
Fayetteville, NC 28301-6551  
(910) 485-0055  
Email: [wrogers15@nc.rr.com](mailto:wrogers15@nc.rr.com)  
[www.agapepregnancysupport.com](http://www.agapepregnancysupport.com)  
Location: 710 E. Russell St.
24. Forest City      Karen Hill, Executive Director  
Hands of Hope for Life (The Resource Center)  
PO Box 32  
Forest City, NC 28043  
(828) 247-4673  
Email: [kbhill@hh4life.org](mailto:kbhill@hh4life.org)  
[www.hh4life.org](http://www.hh4life.org)  
Location: 129 N. Powell Street

25. Franklin      Jenny Golding, CEO  
Smoky Mountain Pregnancy Care Center  
226 E. Palmer Street  
Franklin, NC 28734  
(828) 349-3200  
Email: [smpregnancycc@dnet.net](mailto:smpregnancycc@dnet.net)  
[www.smpcc.org](http://www.smpcc.org)  
[www.smpccpartners.com](http://www.smpccpartners.com)
26. Fuquay-Varina      Tonya Baker Nelson, Executive Director  
Your Choice Pregnancy Clinic  
607 Ennis Street  
Fuquay-Varina, NC 27526  
(919) 758-8444  
Email: [tonya@handsofhope.net](mailto:tonya@handsofhope.net)  
[www.handsofhope.net](http://www.handsofhope.net) (donor)  
[www.yourchoicepregnancyclinic](http://www.yourchoicepregnancyclinic) (client)
27. Gastonia      Ancil Overbey III, CEO  
Crisis Pregnancy Center of Gaston Co.  
800 Robinson Road  
Gastonia, NC 28056  
(704) 867-3706  
Email: [cpcdir@gmail.com](mailto:cpcdir@gmail.com)  
[www.cpcgaston.net](http://www.cpcgaston.net)
28. Gastonia      Brenda White  
Crisis Pregnancy Center West (satellite office)  
2782 Fairview Drive  
Gastonia 28052  
704-884-1098  
Email: [cpcdir@gmail.com](mailto:cpcdir@gmail.com)  
[www.cpcgaston.com](http://www.cpcgaston.com)
29. Goldsboro      Beverly Weeks, Director  
Wayne Pregnancy Care Center  
PO Box 1235  
Goldsboro, NC 27530  
(919) 583-9330  
Email: [waynepcc@raleigh.twcbc.com](mailto:waynepcc@raleigh.twcbc.com)  
[www.waynepregnancycenter.com](http://www.waynepregnancycenter.com)  
Location: 2003 E. Ashe St
30. Graham      Sherry Morris, Director  
A Heart's Cry  
P.O. Box 903  
Graham, NC 27253  
(336) 222-1505  
Email: [lbmsherry@bellsouth.net](mailto:lbmsherry@bellsouth.net)  
Location: 306 S. Main Street  
[www.amkico.com/sites-other/heartformoms/](http://www.amkico.com/sites-other/heartformoms/)

31. Greensboro Judy Roderick, Executive Director  
Greensboro Pregnancy Care Center  
917 N. Elm Street  
Greensboro, NC 27401  
(336) 274-4881  
Email: [jroderick@pregnantfreehelp.com](mailto:jroderick@pregnantfreehelp.com)  
[www.gsocarecenter.org](http://www.gsocarecenter.org)
32. Greenville Blake Honeycutt, Executive Director  
Carolina Pregnancy Center  
P.O. Box 1964  
Greenville, NC 27835  
(252) 757-0003  
Email: [blake@carolinapregnancycenter.org](mailto:blake@carolinapregnancycenter.org)  
[www.carolinapregnancycenter.org](http://www.carolinapregnancycenter.org) (client)  
[www.friendsofcpc.org](http://www.friendsofcpc.org) (donor)  
Location: 1012 Charles Boulevard
33. Gulf Barbara Flagg, Executive Director  
Reach Out Crisis Pregnancy Center  
PO Box 186  
Gulf, NC 27256  
(919) 898-2923  
Email: [reachoutcpc@embarqmail.com](mailto:reachoutcpc@embarqmail.com)  
[www.reachoutcpc.com](http://www.reachoutcpc.com)  
Location: 1565 Gulf Rd.
34. Harrisburg Mary Fainn, Director  
GATE Pregnancy Resource Center  
3824 NC Highway 49 S  
Harrisburg, NC 28075  
(704) 455-5200  
Email: [gateprc@windstream.net](mailto:gateprc@windstream.net)  
[www.gateprc.org](http://www.gateprc.org)
35. Havelock Cindy Springston, Director  
Havelock Pregnancy Resource Center  
PO Box 1158  
Havelock, NC 28532  
(252) 675-2799  
Email: [Havelockprc@gmail.com](mailto:Havelockprc@gmail.com)  
[www.havelockprc.org](http://www.havelockprc.org)  
Location: 925 E. Main Street
36. Hendersonville Joyce Wright, Director  
Open Arms Crisis Pregnancy Center  
329 N. Washington St.  
Hendersonville, NC 28739  
(828) 692-7935  
Email: [jwoaboard333@aol.com](mailto:jwoaboard333@aol.com)  
[www.openarms329.com](http://www.openarms329.com)

37. Hickory  
Renee Bentley, Executive Director  
Pregnancy Care Center of Catawba Valley  
P. O. Box 9423  
Hickory, NC 28603  
(828) 322-4272  
Email: [execdir@pcchickory.com](mailto:execdir@pcchickory.com)  
[www.pcchickory.com](http://www.pcchickory.com)  
Location: 421 Main Ave, SW
38. High Point  
Deborah Rodenhizer, Executive Dir.  
Pregnancy Care Center  
212 N. Lindsay Street  
High Point, NC 27262  
(336) 887-2232  
Email: [highpointpcc@outlook.com](mailto:highpointpcc@outlook.com)  
[www.pcc-highpoint.org](http://www.pcc-highpoint.org)
39. Jacksonville  
Stacey Holland, Executive Director  
Onslow Pregnancy Resource Center  
411C Western Blvd  
Jacksonville, NC 28546  
(910) 938-7000  
Email: [life@oprcfriends.com](mailto:life@oprcfriends.com)  
[www.oprcfriends.com](http://www.oprcfriends.com)  
[www.onslowpregnancyresources.com](http://www.onslowpregnancyresources.com)
40. Jefferson  
Roger Newton, Executive Director  
Ashe Pregnancy Care Center  
P.O. Box 1572  
Jefferson, NC 28640  
(336) 846-4100  
Email: [newton@skybest.com](mailto:newton@skybest.com)  
<https://sites.google.com/site/ashepregnancycarecenter/>  
Location: 346 S. Main Street
41. Lenoir  
Machelle Kirby, Director  
Caldwell Pregnancy Care Center  
P.O. Box 1561  
Lenoir, NC 28645  
(828) 757-9555  
Email: [caldwellpregnancycare@gmail.com](mailto:caldwellpregnancycare@gmail.com)  
[www.caldwellpregnancycare.org](http://www.caldwellpregnancycare.org)  
Location: 301 Connelly Springs Road
42. Lexington  
Linda Hargett, Director  
Meadowview Pregnancy Care Center  
1 Grace Way Drive  
Lexington, NC 27295  
(336)309-0326  
Email: [jhargett@lexcominc.net](mailto:jhargett@lexcominc.net)  
No website listed



43. **Lincolnton** Paula McSwain, Executive Director  
Crisis Pregnancy Center of Lincoln County  
PO Box 1414  
Lincolnton, NC 28093  
(704) 732-3384  
Email: [info@lincolncpc.com](mailto:info@lincolncpc.com)  
[www.lincolncpc.com](http://www.lincolncpc.com)  
Location: 621 Clarks Creek Road
44. **Lumberton** Helen Rogers, Director  
His Little Ones Pregnancy Support Services  
P.O. Box 1445  
Lumberton, NC 28358  
(910) 739-0017  
Email: none listed  
No web address listed  
Location: 720 S. Roberts Ave
45. **Madison** **Melissa Lewis, Director of Client Services**  
**Mountain Area Pregnancy Services**  
**(Satellite of Asheville Pregnancy Support Services, Asheville)**  
**105 Chestnut Street**  
**Madison, NC 28754**  
**(828) 680-1230**  
**Email: [info@preginfo.org](mailto:info@preginfo.org)**  
**[www.myapss.org/maps](http://www.myapss.org/maps)**
46. **Marion** Denise McCormick, Director  
McDowell PCC  
P.O. Box 2728  
Marion, NC 28752  
(828) 652-7676  
Email: [info@mpccnc.org](mailto:info@mpccnc.org)  
[www.mpccnc.org](http://www.mpccnc.org)  
Location: 40 S. Main Street. S. 110.
47. **Matthews** Jim Woodward, Director  
Christian Adoption Services, Inc.  
624 Matthews-Mint Hill Rd. Suite 134  
Matthews, NC 28105  
(704) 847-0038  
Email: [debbie@christianadopt.org](mailto:debbie@christianadopt.org)  
[www.christianadopt.org](http://www.christianadopt.org)
48. **Mocksville** Janie Garnett, Executive Director  
Angel Hinman, Center Director  
Davie Pregnancy Care Center  
PO Box 296  
Mocksville, NC 27028  
(336) 753-4673  
Email: [daviepreg@yadtel.net](mailto:daviepreg@yadtel.net)  
[www.daviepregnancycare.org](http://www.daviepregnancycare.org)  
Location: 491 Madison Rd.

49. Mooresville      Jean Mims, Director  
Community Pregnancy Center of Lake Norman  
212 Caldwell Avenue  
Mooresville, NC 28115  
(704) 664-4673  
Email: [contactus@lakenormancpc.org](mailto:contactus@lakenormancpc.org)  
[www.lakenormancpc.org](http://www.lakenormancpc.org)
50. Morehead City      Christine Moody, Director  
Coastal Pregnancy Care Center  
5447 Hwy 70 W, Suite 101  
Morehead City, NC 28557  
(252) 247-2273  
Email: [cpcccenter@hotmail.com](mailto:cpcccenter@hotmail.com)  
[www.cpcccenter.org](http://www.cpcccenter.org)
51. Morganton      Wendy Myers, Executive Director  
Burke County Pregnancy Care Center  
P.O. Box 116  
Morganton, NC 28680  
(828) 437-4357  
Email: [Beary07@aol.com](mailto:Beary07@aol.com)  
No website  
Location: 501 E. Union St.
52. Mount Airy      Brooke Worsley, Director  
The Legacy Center of Mt Airy  
P.O. Box 589  
Mt. Airy, NC 27030  
(336) 783-0011 or 0009  
Email: [legacymtairy@aol.com](mailto:legacymtairy@aol.com)  
[www.legacymtairy.org](http://www.legacymtairy.org)  
Location: 707 W. Pine St. S. 900
53. Nags Head      Lillie Rowland, Executive Director  
Creative Choices Pregnancy Resource Center  
PO Box 595  
Nags Head, NC 27959  
(252) 441-1818  
Email: [creative.choices.lillie@aol.com](mailto:creative.choices.lillie@aol.com)  
[www.obxcrisispregnancy.org](http://www.obxcrisispregnancy.org)  
Location: 4711 S. Croatan Highway, unit 2
54. Newland      Robert Brown, Executive Director  
Avery Pregnancy & Resource Center  
PO Box 625  
Newland, NC 28657  
(828) 733-2400  
Email: [averyprc2400@yahoo.com](mailto:averyprc2400@yahoo.com)  
[www.averyprc.org](http://www.averyprc.org)  
Location: 1808 Millers Gap Hwy

55. Polkton  
Kathy Landon, Director  
Hope Pregnancy Resource Center  
19 S Williams Street  
Polkton, NC 28135  
704-690-6689  
Email: [Hope.prc.anson@gmail.com](mailto:Hope.prc.anson@gmail.com)  
[www.hprc-anson.org/](http://www.hprc-anson.org/)
56. Raleigh  
Missy Schoning, Executive Director  
Christian Life Home  
P.O. Box 31705  
Raleigh, NC 27622  
(919) 510-5400  
Email: [missy@christianlifehome.org](mailto:missy@christianlifehome.org)  
[www.christianlifehome.org](http://www.christianlifehome.org)  
[www.clhsupporter.org](http://www.clhsupporter.org)  
Location: 2700 Kingley Rd
57. Raleigh  
Donnas Kinton  
Amazing Grace Adoptions & Orphan Care  
9203 Baileywick Road Suite 101  
Raleigh, NC 27615  
(919) 301-8642  
Email: [donnas@agadoptions.org](mailto:donnas@agadoptions.org)  
[www.agadoptions.org](http://www.agadoptions.org)
58. Raleigh  
Linda Plummer, CEO  
Birth Choice  
2304 Wesvill Ct.  
Raleigh, NC 27607  
(919) 781-5433  
Email: [Linda@supportbirthchoice.org](mailto:Linda@supportbirthchoice.org)  
[www.birthchoicewake.org](http://www.birthchoicewake.org)  
[www.supportbirthchoice.org](http://www.supportbirthchoice.org)
59. Raleigh  
Wendy Banister, Executive Director  
Gateway  
Administrative Office: 6339 Glenwood Ave,  
Raleigh NC 27612  
919-873-2440  
Gateway campus: 1300 Hillsborough Street  
919-833-0096  
Email: [info@gatewaycampus.org](mailto:info@gatewaycampus.org)  
[wendy@gatewaycampus.org](mailto:wendy@gatewaycampus.org)  
[www.gatewaycampus.org](http://www.gatewaycampus.org)  
[www.supportlifecarenc.org](http://www.supportlifecarenc.org)
60. Raleigh  
Tonya Baker Nelson  
Your Choice Pregnancy Clinic  
Satellite of Hand of Hope in Fuquay Varina  
1701 Jones Franklin Road  
Raleigh, NC 27606  
(919) 758-8444  
[www.yourchoicepregnancyclinic.com](http://www.yourchoicepregnancyclinic.com) (client)  
Email: [tonya@handofhope.net](mailto:tonya@handofhope.net)  
[www.handofhope.net](http://www.handofhope.net) (donor)  
[www.yourchoicepregnancyclinic.com](http://www.yourchoicepregnancyclinic.com) (client)

61. Roanoke Rapids      Becky Carroll, Director  
Roanoke Rapids Pregnancy Support Center  
P.O. Box 1630  
Roanoke Rapids, NC 27870  
(252) 519-4357  
Email: [pscofr@gmail.com](mailto:pscofr@gmail.com)  
[www.mypregnancyoptions.org](http://www.mypregnancyoptions.org)  
Location: 146 Strauther Drive
62. Rockingham      Jatana McCormick, Director  
Pee Dee Pregnancy Resource Center  
110 N. Lawrence Street  
Rockingham, NC 28379  
(910) 997-3040  
Email: [pdcrisispregnancy@att.net](mailto:pdcrisispregnancy@att.net)  
[www.pregnantwhatnow.org](http://www.pregnantwhatnow.org)
63. Rocky Mount      Kay Gurganus, Executive Director  
Pregnancy Care Center  
400 Sunset Avenue  
Rocky Mount, NC 27804  
(252) 446-2273  
Email: [office@pccrmnc.org](mailto:office@pccrmnc.org)  
[www.pregnantneedanswers.com](http://www.pregnantneedanswers.com)
64. Rocky Mount      Sheryl Naylor  
Christian Adoption Services  
561 Tarrytown Center  
Rocky Mount, NC 27804  
(704)619-3533 c  
(252)937-6560 o  
Email: [senaylor@suddenlink.net](mailto:senaylor@suddenlink.net)  
<http://christianadopt.org/>
65. Roxboro      Lavon Perkins, Director  
Pregnancy Support Center  
P.O. Box 81  
Roxboro, NC 27573  
(336) 597-2811  
Email: [psc@esinc.net](mailto:psc@esinc.net)  
[www.psc-roxboro-nc.com](http://www.psc-roxboro-nc.com)  
Location: 750 Martin Street
66. Salemburg      John Wheeler, Director  
Falcon Children's Home/Royal Home Ministries  
P. O. Box 86, 109 W. Clinton Street  
Salemburg, NC 28385  
(910) 525-5554  
Email: [fch.jcw@gmail.com](mailto:fch.jcw@gmail.com)  
[www.rhm.falconschildrenshome.com](http://www.rhm.falconschildrenshome.com)

67. Salisbury      **Natricia Bailey, Executive Director**  
Pregnancy Support Center  
847 S. Main Street  
Salisbury, NC 28144  
(704) 633-7695  
Email: [natricia@pregnancysupport.com](mailto:natricia@pregnancysupport.com)  
[www.pregnancysupport.com](http://www.pregnancysupport.com) (client)  
[www.rowanfriendsforlife.org](http://www.rowanfriendsforlife.org) (donor)
68. Sanford      **Barbara Flagg, Director**  
Reach Out Crisis Pregnancy Center  
507 N. Steere Street, Rm 306  
Sanford, NC 27330  
(919) 777-0236  
Email: [reachoutcpc@embarqmail.com](mailto:reachoutcpc@embarqmail.com)  
[www.reachoutcpc.com](http://www.reachoutcpc.com)
69. Shelby      **Matthew Holland, Director**  
Pregnancy Resource Center  
P.O. Box 522  
Shelby, NC 28151  
(704) 487-4357  
Email: [prccc@carolina.rr.com](mailto:prccc@carolina.rr.com)  
[www.prccc.org](http://www.prccc.org)  
Location: 232 S. Lafayette Street 28150
70. Smithfield      **Ann Earnest, Director**  
In His Hands Pregnancy Support Center  
P.O. Box 1687  
Smithfield, NC 27577  
(919) 989-9897  
Email: [InHisHandsPSC@aol.com](mailto:InHisHandsPSC@aol.com)  
[www.inhishandspsc.org](http://www.inhishandspsc.org)  
Location: 13 Dial Street
71. Sparta      **Nicole Daniel, Director**  
Alleghany Pregnancy Care Center  
P.O. Box 1681  
Sparta, NC 28675  
(336) 372-7844  
Email: [APCC@skybest.com](mailto:APCC@skybest.com)  
[www.alleghanypregnancycarecenter.com](http://www.alleghanypregnancycarecenter.com)  
226 S. Main Street
72. Statesville      **Vicki Miglin, Director**  
PRC of Statesville  
1710 B Davis Ave J  
Statesville, NC 28677  
(704) 871-0338  
Email: [vmiglin@prcstatesville.org](mailto:vmiglin@prcstatesville.org)  
[www.prcstatesville.org](http://www.prcstatesville.org)



- 73. Taylorsville**      **Denise Garnes, Director**  
Caring Hearts Pregnancy Center  
P.O. Box 164  
Taylorsville, NC 28645  
(828) 632-1680  
Email: [Caringheartsp86@bellsouth.net](mailto:Caringheartsp86@bellsouth.net)  
[www.caringheartspc.com](http://www.caringheartspc.com)  
Location: 135 Seventh Street SW
- 74. Wake Forest**      **Amber Lehman, Executive Director**  
First Choice Pregnancy Solutions  
853 WF Business Park  
Wake Forest, NC 27587  
(919) 554- 8093  
Email: [amber@firstchoicenc.org](mailto:amber@firstchoicenc.org)  
[www.firstchoicenc.org\(donors\)](http://www.firstchoicenc.org(donors))  
[www.firstchoicepregnancy.org\(client\)](http://www.firstchoicepregnancy.org(client))
- 75. Washington**      **Susie Rollins, Director**  
Coastal Pregnancy Center  
1312 John Small Ave.  
Washington, NC 27889  
(252) 946-8040  
Email: [coastal.pregnancy.center@gmail.com](mailto:coastal.pregnancy.center@gmail.com)  
[www.coastalpregnacycenter.org](http://www.coastalpregnacycenter.org)
- 76. Whiteville**      **Janet McPherson, Executive Director**  
Living Hope Pregnancy Support Services  
PO Box 1374  
Whiteville, NC 28472  
(910) 642-2677  
Email: [info@livinghopepregnancyservices.com](mailto:info@livinghopepregnancyservices.com)  
[www.livinghopepregnancyservices.com](http://www.livinghopepregnancyservices.com)  
Location: 116 Premiere Plaza
- 77. Wilkesboro**      **Susan Sturgill, Director**  
Wilkes Pregnancy Care Center  
1224 School Street.  
Wilkesboro, NC 28697  
(336) 838-9272  
Email: [wilkespcc@wilkes.net](mailto:wilkespcc@wilkes.net)  
[susansturg@wilkes.net](mailto:susansturg@wilkes.net)  
[www.wilkespcc.com](http://www.wilkespcc.com)
- 78. Wilmington**      **Cynthia Adair, Executive Director**  
Life Line Pregnancy Center  
4522 Fountain Drive  
Wilmington, NC 28403  
(910) 799-0270  
Email: [admin@lifelinewilmington.org](mailto:admin@lifelinewilmington.org)  
[www.lifelinewilmington.org](http://www.lifelinewilmington.org)

79. Wilson                      Laura Strabley, Executive Director  
Wilson Pregnancy Center  
2115-A Forest Hills Rd.  
Wilson, NC 27893  
(252) 237-6833  
Email: [wilsonpregnancycenter@gmail.com](mailto:wilsonpregnancycenter@gmail.com)  
[www.wilsonpregnancycenter.com](http://www.wilsonpregnancycenter.com)  
[www.friendsofwpc.com](http://www.friendsofwpc.com)
80. Winston-Salem            Bonnie Logan, Executive Director  
Salem Pregnancy Care Center  
1342 Westgate Center Drive  
Winston-Salem, NC 27103  
(336) 760-3680  
Email: [bonniespcc@triad.rr.com](mailto:bonniespcc@triad.rr.com)  
[www.salempregnancy.org](http://www.salempregnancy.org)  
[www.worththewaitws.com](http://www.worththewaitws.com)
81. Yadkinville                Jennifer Hemric, Executive Director  
Compassion Care Center  
PO Box 1552  
Yadkinville, NC 27055  
(336) 679-7101  
Test line: (336) 258-0253  
Email: [newhope@yadtel.net](mailto:newhope@yadtel.net)  
[www.newhopepregnancy.com](http://www.newhopepregnancy.com) Donor  
[www.c3yadkin.com](http://www.c3yadkin.com) client  
Location: 321 West Main Street

**PERFORMANCE MEASURES CHART**

The Department of Health and Human Services uses performance measures rubrics as a tool to determine the success of a project and how well services and products are being delivered. Together they enable the Department to gauge efficiency, determine progress toward desired results and assess whether the Department is on track with meeting its goals. The contractor shall adhere to all of the performance requirements/standards in the scope of work, including performance measures in the performance measures chart below.

<b>Measure Type</b>	Demand	<b>Reporting Frequency</b>	Annual
<b>Measure</b>	Number of women in childbearing age served by 27 pregnancy resource centers		
	<b>Budget Year</b>	1	<b>Preferred Trend</b> Maintain
	<b>Baseline Value</b>	9,200	
	<b>Target Value</b>	8,500	
	<b>Data Source</b>	Contractor agency reports.	
	<b>Collection Process and Calculation</b>	Subcontractor agencies will log and report target population encounters as they occur. Reports will be generated and submitted to Program Manager annually.	
	<b>Collection Frequency</b>	Annually	
<b>Measure Type</b>	Input	<b>Reporting Frequency</b>	Annual
<b>Measure</b>	Number of Full Time Equivalent (FTE) positions		
	<b>Budget Year</b>	1	<b>Preferred Trend</b> Increase
	<b>Baseline Value</b>	0.65	
	<b>Target Value</b>	1.66	
	<b>Data Source</b>	Contractor Budget and Contractor Reports	
	<b>Collection Process and Calculation</b>	The Contractor Budget proposes the staff time spent on the contract. Contractor documents how much staff time is spent on the project and it is included in submitted reports	
	<b>Collection Frequency</b>	Annual	
<b>Measure Type</b>	Input	<b>Reporting Frequency</b>	Annual
<b>Measure</b>	Contract not to exceed amount		
	<b>Budget Year</b>	1	<b>Preferred Trend</b> Increase

		<b>Trend</b>	
<b>Baseline Value</b>	\$250,000		
<b>Target Value</b>	\$300,000		
<b>Data Source</b>	Executed Contract		
<b>Collection Process and Calculation</b>	Legislature appropriates funds and contracts are awarded.		
<b>Collection Frequency</b>	Annual		
<b>Measure Type</b>	Output	<b>Reporting Frequency</b>	Annual
<b>Measure</b>	Number of trainings facilitated by Contractor		
<b>Budget Year</b>	1	<b>Preferred Trend</b>	Increase
<b>Baseline Value</b>	4		
<b>Target Value</b>	6		
<b>Data Source</b>	Contractor progress reports; Attendance logs.		
<b>Collection Process and Calculation</b>	Contractor collects attendance logs at each session provided. The logs are reviewed during annual monitoring site visit by the Women's Health Branch Program Manager.		
<b>Collection Frequency</b>	Quarterly		
<b>Measure Type</b>	Output	<b>Reporting Frequency</b>	Annual
<b>Measure</b>	Number of pregnancy resource centers who shall receive technical assistance and training.		
<b>Budget Year</b>	1	<b>Preferred Trend</b>	Increase
<b>Baseline Value</b>	69		
<b>Target Value</b>	81		
<b>Data Source</b>	Contractor reports		
<b>Collection Process and Calculation</b>	The Contractor shall log number of technical assistance calls, emails and onsite visits with centers and include in the report to the WHB Program Manager.		

	<b>Collection Frequency</b>	Annually	
<b>Measure Type</b>	Outcome	<b>Reporting Frequency</b>	Annual
<b>Measure</b>	Percent of staff of pregnancy resource centers who report increased knowledge in program management and skill development as a result of technical assistance and training.		
	<b>Budget Year</b>	1	<b>Preferred Trend</b> Increase
	<b>Baseline Value</b>	100%	
	<b>Target Value</b>	100%	
	<b>Data Source</b>	Contractor progress reports.	
	<b>Collection Process and Calculation</b>	Contractor collects pre and post tests and/or evaluation at each session provided to the staff of the pregnancy resource centers. The results are reviewed during quarterly monitoring site visit by the Women's Health Branch Program Manager.	
	<b>Collection Frequency</b>	Quarterly	
<b>Measure Type</b>	Quality	<b>Reporting Frequency</b>	Annual
<b>Measure</b>	Number of weeks advance notice given to pregnancy resource centers to attend training.		
	<b>Budget Year</b>	1	<b>Preferred Trend</b> Maintain
	<b>Baseline Value</b>	2	
	<b>Target Value</b>	2	
	<b>Data Source</b>	Contractor reports and copy of the notice	
	<b>Collection Process and Calculation</b>	Contractor shall send a copy of the training notice to the WHB Program Manager	
	<b>Collection Frequency</b>	Quarterly	
<b>Measure Type</b>	Quality	<b>Reporting Frequency</b>	Annual
<b>Measure</b>	Percent of workshop facilitators who are specialty trained to provide instruction on best practices in client services		
	<b>Budget Year</b>	1	<b>Preferred Trend</b> Maintain

	<b>Baseline Value</b>	100%		
	<b>Target Value</b>	100%		
	<b>Data Source</b>	Provider credentials/certifications/degrees		
	<b>Collection Process and Calculation</b>	Documentation of experience is available for contract review.		
	<b>Collection Frequency</b>	Annual		
<b>Measure Type</b>	Efficiency		<b>Reporting Frequency</b>	Quarterly
<b>Measure</b>	Cost per pregnancy resource center that receives operational assistance to enhance services.			
	<b>Budget Year</b>	1	<b>Preferred Trend</b>	Maintain
	<b>Baseline Value</b>	\$6,048		
	<b>Target Value</b>	\$8,054		
	<b>Data Source</b>	Total amount expended by Contractor is documented by NCAS. Total number of clients is defined by Contractor's Final Report.		
	<b>Collection Process and Calculation</b>	\$217,461/27 pregnancy resource centers = \$8,054 per center. Contractor submits Contract Expenditure Reports and expenditures are recorded by NCAS. Contractor submits final report which detail the number of centers served.		
	<b>Collection Frequency</b>	Monthly		
<b>Measure Type</b>	Efficiency		<b>Reporting Frequency</b>	Annual
<b>Measure</b>	Cost per pregnancy resource center that receives technical assistance via site visits, email, and phone support			
	<b>Budget Year</b>	1	<b>Preferred Trend</b>	Maintain
	<b>Baseline Value</b>	\$1,081		
	<b>Target Value</b>	\$1,019		
	<b>Data Source</b>	Total amount expended by Contractor is documented by NCAS. Total number of clients is defined by Contractor's Final Report		
	<b>Collection Process and Calculation</b>	\$82,539 / 81 pregnancy resource centers = \$1,019 per center. Contractor submits Contract Expenditure Reports and expenditures are recorded by NCAS. Contractor submits final		



	report which detail the number of centers served.
<b>Collection Frequency</b>	Monthly

## LINE ITEM BUDGET

This begins the line item budget for year 1

Budget Detail for Activity: Asheville Pregnancy Support Services - Asheville, NC - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Furniture	Lateral file cabinet for client files at satellite office	\$230.00
Supplies and Materials	Other	<p>Bulk mail permit: \$240;</p> <p>Postage: 13 rolls of stamps @\$49/roll = \$637 plus \$143 for post card postage for follow up post cards (420 cards @ \$.34/each);</p> <p>office supplies: 3 cases copier paper (\$40/case) = \$120,</p> <p>6 boxes of file folders (\$13.33/box) = \$80,</p> <p>3 reams legal paper for reports and client materials (\$18.33/ream) = \$54.99,</p> <p>6 rolls label tape for client files (\$12.50/roll) = \$75,</p> <p>12 boxes fasteners for client files (\$7.50/box) = \$90;</p> <p>303 How at Risk are You? brochures @ \$.33/each = \$100</p>	\$3,330.00

Budget Detail for Activity: Asheville Pregnancy Support Services - Asheville, NC - Year 1			
Category	Item	Narrative	Amount
		<p>Clinic supplies:</p> <p>15 boxes pregnancy tests (\$25/box) = \$375,</p> <p>3 boxes drapes (\$15/box)= \$45,</p> <p>1 box pillow cases = \$25,</p> <p>36 boxes gloves (\$5.50/box) = \$198,</p> <p>2 cases of probe covers (\$50/case) = \$100,</p> <p>13 containers sani-wipes (\$10/container) = \$130,</p> <p>1 case exam table paper = \$33,</p> <p>Ultrasound gel = \$23</p> <p>2 bottles T-spray ultrasound detergent (\$10/bottle)= \$20,</p> <p>1 case wash cloths = \$29,</p> <p>2 boxes towelettes (\$2.50/box) = \$5,</p> <p>2 cases specimen cups (\$55/case) = \$110,</p> <p>3 boxes Gel packs (\$19/box)= \$57,</p> <p>1 box Sony video paper for ultrasounds = \$150</p> <p>2 black ink toner cartridges (\$75 each) \$150 for the printer at the main center used for client documents at intake;</p> <p>4 cartridges for satellite office printer, black and color (\$85 each) = \$340.</p>	
Equipment	Communication	New 2 line phone system for satellite office to replace existing	\$150.00

Budget Detail for Activity: Asheville Pregnancy Support Services - Asheville, NC - Year 1			
Category	Item	Narrative	Amount
		system that does not meet center needs. (\$75 each)	
Equipment	Office	\$350 for projector and \$150 for projection screen to be used in client outreach sessions	\$500.00
Travel	Contractor Staff	9 trips @ 45 miles (\$.575/mile) to work with Health Department "Mommy Mondays" program = \$232.88; 10 trips @44.3 miles (\$.575/mile) to do ultrasounds at satellite office = \$254.73	\$488.00
Repair and Maintenance		Portion of maintenance contract for portable ultrasound machine, \$193 for one month; 2.3% of grant total the allowable calculation per grant guidelines	\$193.00
Staff Development			\$0.00
Media/Communication	Publications	1000 center brochures for client outreach (\$.25/each); 2000 brochures for satellite office (\$.175 each)	\$600.00
Media/Communication	Promotional Items	2000 generic business cards (\$.052 per card) to be distributed through out the community to increase public awareness of center services	\$104.00
Media/Communication	Websites and web materials	\$1000 website enhancement to broaden appeal to prospective clients (\$50/hr for 20 hours)  \$180 for webhosting for the main center client website (\$30/month for 6 months)  \$120 for website hosting of client site for satellite office. (\$30/month for 4 months)	\$1,300.00
Media/Communication	Advertising	1/6 page ad in Madison Sentinel for 8 weeks (\$50/week) to reach Madison county residents	\$400.00

Budget Detail for Activity: Asheville Pregnancy Support Services - Asheville, NC - Year 1			
Category	Item	Narrative	Amount
Rent	Other		\$0.00
Dues and Subscriptions		Waycool client tracking system \$75/mo July - Apr (10 months) = \$750	\$750.00
Operational Other	Incentives and Participants	Book "Safe People" (\$11 each x 20 participants) and \$5 gift card for 20 participants in Campus Outreach groups. Plan 2 groups of 10 participants each.	\$320.00
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$8,365.00
Indirect Cost			\$0.00
Total Budget			\$8,365.00

Subcontracting and Grants Budget Detail for Activity: Asheville Pregnancy Support Services - Asheville, NC - Year 1			
Category	Item	Narrative	Amount



Subcontracting and Grants Budget Detail for Activity: Asheville Pregnancy Support Services - Asheville, NC - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Asheville Pregnancy Support Services - Asheville, NC - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Brevard - The Center for Women - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Furniture	Office chair for receptionist office to replace broken chair.	\$55.00

Budget Detail for Activity: Brevard - The Center for Women - Year 1			
Category	Item	Narrative	Amount
Supplies and Materials	Other	<p>4 volunteer training books to use with new volunteer training class. 4 @ \$50 Care Net = \$200</p> <p>Postage to mail out client cards/brochures/invitations to client events. 8 rolls of stamps @ \$49 each= \$392</p> <p>2 bulk mailings @ \$150 each= \$300</p> <p>Ink for Cannon printer--4 color @ \$50 each, and 4 black @ \$35 each= \$340</p>	\$1,232.00
Equipment	IT	Dedicated computer for graphic design/accounting - Dell Inspiron laptop \$458	\$458.00
Travel	Contractor Staff	<p>Meals and lodging for the National CareNet conference in San Diego, CA (Lodging at Care Net Conference 2015 for 5 nights @ \$77.90 = \$389.50; meals for 1 @ Care Net Conference for 5 days x \$39.80 (breakfast - \$8.20; lunch - \$10.70; dinner - \$20.90) = \$199.00; Total = \$588.50</p> <p>Round trip airfare to conference = \$574</p>	\$1,163.00
Repair and Maintenance		Fluorescent lighting to replace the lights that currently don't work. Lowes new flush light fixtures: 5 @ \$120 each = \$600 Bulbs for the fixtures: 16 @ \$9 each = \$144.	\$744.00
Staff Development		Registration fee for the Care Net conference= \$450	\$450.00
Media/Communication	Publications	Design and print Health Education brochures. Design (Meridian Agency)= \$100 Printing cost for 575 brochure at \$.243/each (Blue Ridge Print)= \$139.73	\$240.00
Media/Communication	Websites and web	Website client page (enhancement to current site). Meridian Agency 6 hours @ \$70 per hour = \$420 website monthly	\$670.00

Budget Detail for Activity: Brevard - The Center for Women - Year 1			
Category	Item	Narrative	Amount
	materials	maintenance \$25 per months X 10 months= \$250	
Media/Communication	Promotional Items	100 bookmark lights (national Pen) for the annual college fair (\$1.43 each plus \$40 set-up fee)= \$183	\$183.00
Media/Communication	Advertising	Billboards (\$1,250) Replace billboard on Hwy 280 by Big O Signs= \$800 ( \$100 for design, \$ 150 for new boards, and \$550 for the actual poster). Billboard at the High school football field= \$450 (\$200 for sign design, printing and 4 months display at \$62.50/month - athletic boosters club).  Newspaper (\$525) Local newspaper ads to advertise classes and support groups 3 ads X \$75 each= \$225. Mountain Voice newspaper ad, \$30 per mo. X 10 months= \$300. Only 3 ads per the 10 mo. period.	\$1,775.00
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	Diapers: SAMS club packaged diapers, \$32 per pack X 18 = \$576;  Wipes: large box from Walmart 8 boxes @ \$16 per box = \$128;  Car seats from Buckle-Up, 15 @ \$25 = \$375;  Gift Cards: gas card from Marathon Station, 20 @ \$5 each = \$100;  Crib Mattresses: Walmart, 6 @ \$35 each = \$210.  Through participation in educational programs, keeping prenatal appointments, etc, clients earn points redeemable for gift cards to obtain baby items, personal care items, etc. A card log is maintained.	\$1,389.00

Budget Detail for Activity: Brevard - The Center for Women - Year 1			
Category	Item	Narrative	Amount
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$8,359.00
Indirect Cost			\$0.00
Total Budget			\$8,359.00

Subcontracting and Grants Budget Detail for Activity: Brevard - The Center for Women - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Brevard - The Center for Women - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Burnsville - Tri-County Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
Salary\Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Furniture	1 steel mobile machine cabinet for copying machine @ \$351.53	\$352.00
Supplies and Materials	Other	<p>Earn While You Learn program brochures - 200 @ \$0.20/ea. = \$40;</p> <p>Men's Fraternity program - 50 brochures @ \$0.22/ea. = \$11;</p> <p>Earn While You Learn Module P3B (Parenting Toddlers) - includes DVD series of six 25 minutes lessons @ \$229.95 + Lesson Notebook - 1 set @ \$69.95 = \$299.90;</p> <p>Earn While You Learn 2015 main curriculum upgrade (includes all 2015 upgrades for DVDs and lessons) = \$240;</p> <p>Earn While You Learn Positive Partnership Pack (includes 2-module set: 1 for men, 1 for women) = \$502.30;</p> <p>Earn While You Learn main curriculum refill pack (includes 50 of ea. brochure) = \$280;</p>	\$3,961.00



Budget Detail for Activity: Burnsville - Tri-County Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
		<p>Precious One 12-week fetal model - 200 @ \$0.59/each = \$118;</p> <p>Earn While You Learn Toddler literature refill pack, 1 pack = \$227;</p> <p>STD brochures - 200 @ \$0.20/each = \$40;</p> <p>Men's Program: The Great Adventure DVDs - one @ \$269, workbooks &amp; 2 @ \$9.95/each = \$288.90;</p> <p>Practical Fatherhood Program - 1 @ \$727.25 (includes 50 of each piece of literature);</p> <p>2 toner cartridges @ \$83.77/each = \$167.54 (toner for copying Earn While You Learn updates)</p> <p>"Hidden Keys to a Loving Relationship," 1 DVD @ \$189;</p> <p>"Hidden Keys to a Loving Relationship" workbook, 10 @ \$10=\$100;</p> <p>Earn While You Learn Life Skills Module L5 "Job Interviewing" 1 binder @ \$69.95;</p> <p>Earn While You Learn Life Skills Module L5 DVD set, \$129.95;</p> <p>Earn While You Learn "Have a New Kid by Friday" series, \$229.95;</p> <p>copier paper to copy client lessons: 4 cases @ \$45.99/case=\$183.96</p> <p>Amazon Basics High Security Shredder, 1 @ \$99.99;</p> <p>Lesco 6 " fan for Ultrasound room, 1 @ \$15.94 (ultrasound machine overheats room)</p>	
Equipment	IT	SanDisk Cruzer 64GB flash drive - 1 @ \$22.99 not to be used for	\$1,173.00

Budget Detail for Activity: Burnsville - Tri-County Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
		client information;  Dell Inspiron laptop for client data entry, 1 @ \$600;  Brother copier/printer for copying/printing Earn While You Learn lesson plans, 1 @ \$399.99  HP All-in-One wireless color inkjet printer 1 @ \$149.88 (used to print materials for client-related programs)	
Travel	Contractor Staff	Travel for staff nurse from Asheville to pregnancy center in Burnsville - 625 miles x \$0.575/mile = \$359.38	\$359.00
Repair and Maintenance		Ultrasound machine maintenance agreement, 1 mo. @ \$268.51	\$269.00
Staff Development			\$0.00
Media/Communication	Publications	Keener Marketing Pregnancy Resource Center Resources client brochure/card/poster package - includes 1,000 ea. cards and brochures and 25 posters - 1 pkg @ \$569.00  Keener Marketing Resources donor brochure (\$.429 each), 1000 for \$429; Keener donor appreciation cards (\$.439 each), 100 cards for \$43.95;	\$1,042.00
Media/Communication	Websites and web materials	Website hosting @ \$6.83/months X 10 months = \$68.30; domain name registration renewal @ \$40.32	\$109.00
Media/Communication	Advertising	Yellow Page ad: YP Yellow Pages - \$31.90/month x 10 months = \$319; Dex Media Yellow Pages - \$15.84 x 10 months = \$158.40	\$477.00

Budget Detail for Activity: Burnsville - Tri-County Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
Media/Communication	Promotional Items	Promotional items (snacks, pens, etc) 150 at \$.49 for Child Fest hosted by Smart Start Program \$73.50	\$74.00
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	<p>baby wipes - 7 cases @ \$13.47/case = \$94.29;</p> <p>6 Caleb medallions for completion of The Great Adventure Men's Fraternity Program @ \$5.95/each = \$35.70</p> <p>Back to Sleep baby sleep sacks for SIDS prevention, 22 @ \$16.77 each for \$368.94</p> <p>shampoo/conditioner for moms, 10 @ \$4.98=\$49.80</p> <p>Through participation in educational programs, keeping prenatal appointments, etc, clients earn points redeemable to obtain baby items, personal care items, etc.</p>	\$549.00
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$8,365.00
Indirect Cost			\$0.00

Budget Detail for Activity: Burnsville - Tri-County Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
Total Budget			\$8,365.00

Subcontracting and Grants Budget Detail for Activity: Burnsville - Tri-County Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Burnsville - Tri-County Pregnancy Center - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Carolina Pregnancy Care Fellowship - Year 1			
Category	Item	Narrative	Amount
Salary/Wages		Executive Director (Roberta Meyer): responsible for overall grant administration, implementing training, assisting each of the subcontracting organizations with their performance goals and assessing outcomes from grant funded activities through phone, email and onsite contacts, and reviewing each organization's monthly expenditure reports.	\$34,462.00

Budget Detail for Activity: Carolina Pregnancy Care Fellowship - Year 1			
Category	Item	Narrative	Amount
		Administrative Assistant (Joanie Page): responsible for bookkeeping, organizing and filing all the documentation of grant budgets and expenditures for both Carolina Pregnancy Care Fellowship (CPCF) and the subcontracting organizations and assisting the Executive Director in preparing materials for the regional workshops and serving as registrant and assistant at the events.	
Fringe Benefits		FICA at 7.65%, Unemployment Insurance at \$153.65 and Health/Medical for the Executive Director at \$3,823.	\$5,314.00
Other			\$0.00
Supplies and Materials	Other	Supplies & Materials :  4 packages of cd labels @ \$50.59 each = \$202.36;  Shipping labels – 2 @ \$39.44 each = \$78.88;  3 boxes of file folders @ \$27.53 each = \$82.59;  3 boxes of Avery 8066 file folder labels @ \$32.47/box = \$97.41;  10 cases copy paper @ \$51.50 each = \$515;  39 cartridges ink @ \$100.33 each = \$3,912.87;  9 binders @ \$5.67 each= \$51.03;  6 boxes brochure paper @ \$34.99 each = \$209.94;  10 rolls stamps @ \$49 each = \$490.00;	\$7,531.00



Budget Detail for Activity: Carolina Pregnancy Care Fellowship - Year 1			
Category	Item	Narrative	Amount
		<p>1 box of 500 checks and check envelopes = \$84.70 per box;</p> <p>7 packets of gusset hanging folders - @ \$15/each = \$ 105.00;</p> <p>Fed Express mail postage (10 @ \$24/each) = \$240.00;</p> <p>6 packets of cd's @ \$41.49 each = \$248.94;</p> <p>VistaPrint printed CPCF envelopes with return address – box of 500 @ \$180 = \$180.00;</p> <p>3 boxes of red envelopes @ \$39.28 each = \$117.84;</p> <p>7 boxes of paper clips @ \$.47 per box = \$3.29</p> <p>(Total Supplies &amp; Materials = \$6,620)</p> <p>Training Materials:</p> <p>2 Medical Essentials Manual (Heartbeat) @ \$99 each = \$198.00;</p> <p>7 Legal Essentials Manual @ \$79.00 each = \$553;</p> <p>4 Heartbeat Sample Policies &amp; Procedures @ \$40 each = \$160.00</p> <p>(Total Training Materials = \$911.00)</p>	
Travel	Contractor Staff	<p>Director's mileage for site visits &amp; trainings (approximately 30 events): mileage - 4415 miles x \$.575 = \$2,538.63</p> <p>Meals and lodging for onsite visits &amp; trainings - (lodging: 20 overnight at 65.90 = \$1318) ; meals: 16 breakfasts @ \$8.20 = \$131.20 ; 16 lunches @ \$10.70 = \$171.20; 16 dinners @ \$18.40 = \$294.40 = \$596.80) Meal/Lodging total = \$1914.80;</p> <p>Executive Director's airfare to Care Net Conference in San Diego,</p>	\$15,662.00

Budget Detail for Activity: Carolina Pregnancy Care Fellowship - Year 1			
Category	Item	Narrative	Amount
		<p>California. - \$735.00</p> <p>Administrative Assistant's travel to and from post office and bank for grant related activities = 400 miles x .575 = \$230.00</p> <p>Executive Director's lodging at Heartbeat Conference 2016 for 5 nights @\$77.90 = \$389.50</p> <p>Executive Director's lodging at Care Net Conference 2015 for 5 nights @\$77.90 = \$389.50</p> <p>Meals for 1 @ Heartbeat Conference for 5 days = \$39.80 per day (breakfast - \$8.20; lunch - \$10.70; dinner - \$20.90) = \$199.00</p> <p>Meals for 1 @ Care Net Conference for 5 days = \$39.80 per day (breakfast - \$8.20; lunch - \$10.70; dinner - \$20.90) = \$199.00</p> <p>Executive Director's Mileage @ .575 per mile for 248 miles to Black Mountain for CPCF Fall Conference = \$142.60</p> <p>Administrative Assistant's Mileage @ .575 per mile for 230 miles to Blowing Rock for CPCF Fall Conference = \$132.25</p> <p>Fall Conference (Black Mountain, NC): Projection: 80 participants for 2 nights Lodging: 65.90 x 2 nights x 40 rooms = \$5,272</p> <p>Meals: 4 meals per person for 2 days (1 breakfast @ \$8.20, 1 breakfast @ \$6.70; 1 lunch @ \$10.70; 1 dinner at \$18.40) @ \$44 per person x 80 individuals = \$3,520</p>	
Utilities	Other	Time Warner Cable Service for Internet Service for Executive Director - 12 months @ \$29.33 per month.	\$352.00
Utilities	Telephone	Verizon Wireless phone service for 12 months @ \$128.25/month for Executive Director	\$1,539.00

Budget Detail for Activity: Carolina Pregnancy Care Fellowship - Year 1			
Category	Item	Narrative	Amount
Repair and Maintenance			\$0.00
Staff Development		Executive Director registrations: Heartbeat Conference 2016 registration \$459.00; Care Net Conference 2015 registration \$450.00	\$909.00
Media/Communication	Advertising	Buzzadelic - 6 months @ \$754.83 per month = \$4,529 for Google Ad, YouTube Ads; Facebook Sidebar Ads. Agency will manage ads according to effectiveness.	\$4,529.00
Media/Communication	Websites and web materials	AdAmerica website hosting for 12 months @ \$33.92 per month = \$407  Webpage design for 5 hours at \$49/hour = \$245	\$652.00
Media/Communication	Logos	Logo Development by Logo Design Service by Deluxe. (3 hours at \$65/hour)	\$195.00
Dues and Subscriptions		Heartbeat dues (Membership allows for participation in workshops, trainings, technical assistance to be able to assist subcontractor agencies.) = \$200.00  WebEx - online video conferencing subscription to provide training to subcontractors = \$468.00  The General Ledger from American Institute of Professional Bookkeepers (AIPB) - Newsletters for Professional Bookkeepers = \$60.00  Constant Contact, a means to send e-newsletter. 12 months @ \$12.375 per month = \$148.50.	\$877.00

Budget Detail for Activity: Carolina Pregnancy Care Fellowship - Year 1			
Category	Item	Narrative	Amount
Operational Other	Insurance and Bonding	Annual insurance premium for Commercial Liability = \$949; Annual insurance premium for Directors and Officers Insurance = \$794	\$1,743.00
Subcontracts and Grants			\$8,774.00
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$82,539.00
Indirect Cost			\$0.00
Total Budget			\$82,539.00

Subcontracting and Grants Budget Detail for Activity: Carolina Pregnancy Care Fellowship - Year 1			
Category	Item	Narrative	Amount
Salary\Wages			\$0.00
Fringe Benefits			\$0.00
Other		Training #1: Tom Glessner, Attorney, will be conducting workshops for 2 days @ 6 hours per day. 12 hrs of training	\$3,100.00

Subcontracting and Grants Budget Detail for Activity: Carolina Pregnancy Care Fellowship - Year 1			
Category	Item	Narrative	Amount
		<p>\$75.00= \$900</p> <p>Training #2: Connie Ambrecht RDMS Sonographer @ \$50/hour for 6 hours = \$300; Beverly Anderson, JD (attorney) @ \$75/hour for 6 hours = \$450</p> <p>Training #3: Two day Sonogram Training conducted by Connie Ambrecht, RDMS &amp; Charlene Sears RN, RDMS - Sonographers @ \$50/hour each for 12 hours x 2 = \$1200.00</p> <p>Fall Conference keynote: Patrick Eades conducting 4 sessions each for 1.25 hours = 5 hours X \$50.00/hour = \$250.00. Eades is a veteran Executive Director of 3 pregnancy centers with extensive programs.</p>	
Repair and Maintenance			\$0.00
Staff Development			\$0.00
Dues and Subscriptions			\$0.00
Subcontracts and Grants			\$0.00
Indirect Cost			\$0.00
Cost Per Service			\$0.00



Subcontracting and Grants Budget Detail for Activity: Carolina Pregnancy Care Fellowship - Year 1			
Category	Item	Narrative	Amount
Travel	Contractor Staff	<p>Tom Glessner: Lodging and Meals 3 days - \$103.20 per day (lodging: \$65.90; breakfast: \$8.20; lunch: \$10.70 ; dinner: \$18.40 = \$103.20) x 3 = \$309.60</p> <p>Tom Glessner's mileage to and from Fredericksburg, VA to Raleigh, NC 456 miles x \$0.575 = \$262.20.</p> <p>Connie Ambrecht, RDMS Sonographer &amp; Beverly Anderson, JD - Lodging: 2 nights, 2 rooms \$65.90 per night = \$263.60; Airfare: 2 round trip airfares from Las Vegas, NV to Asheville, NC @ \$800 per person = \$1600.00; Rental car @ \$70 per day for 3 days = \$210.00; Meals per person (2) @ \$37.30/day (breakfast: \$8.20; lunch: \$10.70; dinner: \$18.40) for 3 days = \$223.80.</p> <p>Connie Ambrecht, RDMS &amp; Charlene Sears RN, RDMS - Lodging: 3 nights, 2 rooms @\$65.90 per night = \$395.40; Airfare: Roundtrip for 2 from Las Vegas to Raleigh @ \$550 per person = \$1,100; Rental car @ \$70 per day for 4 days = \$280.00; Meals @ \$37.30 per day (breakfast: \$8.20; lunch: \$10.70 ; dinner: \$18.40) per person for 4 days = \$ 298.40</p> <p>Patrick Eades - Mileage to and from airport: 71 miles each way x 2 = 142 miles x .575 = \$81.65;</p> <p>Airfare = roundtrip from Jacksonville, FL to Asheville, NC = \$610.00</p> <p>Meals = 2 lunches @ \$10.70 = \$21.40 and 1 dinner @ \$18.40</p>	\$5,674.00

Subcontracting and Grants Budget Detail for Activity: Carolina Pregnancy Care Fellowship - Year 1			
Category	Item	Narrative	Amount
		total meals = \$39.80.	
<b>Sub Total</b>			<b>\$8,774.00</b>

Salaries for Activity: Carolina Pregnancy Care Fellowship - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
1	Joanie Page, Administrative Assistant	\$10,368.00	14.5000	12	100.00 %	\$53.00	\$793.00	\$11,214.00
1	Roberta S. Meyer, Executive Director	\$36,500.00	0.0000	12	66.01%	\$2,625.00	\$1,843.00	\$28,562.00

This begins the line item budget for year 1

Budget Detail for Activity: Carthage - Life Care Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
Salary\Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Other	2 cases of Drape sheets at \$65/case for ultrasound patients -- \$130.	\$1,883.00

Budget Detail for Activity: Carthage - Life Care Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
		4 cases copy paper@ \$45.99 --\$183.96. 12 pack ultrasound gel --\$24.49. 5 packs fasteners @ \$9.69 each --\$48.45. 5 boxes purple file folders @ \$17.49 each--\$87.45. 10 boxes heavyweight manila folders @ \$15.35 --\$153.50. 5 boxes 13-gallon trash bags @\$16.99 --\$84.95. 1 medical receptacle --\$167.59. 1 pack exam table paper --\$53.99. 1 DVD Alcohol & Pregnancy --\$199.90. 100 English Understanding Pregnancy Guides @\$4 --\$400. 50 Spanish Understanding Pregnancy Guides @\$4 --\$200. 1 Thermosonic gel warmer --\$148.85.	
Supplies and Materials	Furniture		\$0.00
Equipment	IT	2 HP 14-Inch Chromebooks at \$304= \$608. Advocates use to chart client visits in eKyros. 1 HP 18-Inch All-in-One Desktop Computer at \$340 + accessories at \$89	\$1,037.00
Equipment	Communication	1 Panasonic phone system -- \$213 per month for 10 months = \$2130. To schedule client visits and replace older system.	\$2,130.00

Budget Detail for Activity: Carthage - Life Care Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
Repair and Maintenance			\$0.00
Staff Development			\$0.00
Media/Communication	Websites and web materials	Ad America Client Website Redesign --\$2241 (\$100/hour x approximately 22.41 hours) To enhance website and establish community awareness of services.	\$2,241.00
Media/Communication	Advertising	Ad America google optimization -- \$130 per month for 4 months = \$520. To enhance website and establish community awareness of services.	\$520.00
Rent	Equipment		\$0.00
Rent	Office Space		\$0.00
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	50 copies of Your Pregnancy Week by Week @ \$11.07 each -- \$553.50.	\$554.00
Subcontracts and Grants			\$0.00
Match			\$0.00

Budget Detail for Activity: Carthage - Life Care Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
Cost Per Service			\$0.00
Sub Total			\$8,365.00
Indirect Cost			\$0.00
Total Budget			\$8,365.00

Subcontracting and Grants Budget Detail for Activity: Carthage - Life Care Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Carthage - Life Care Pregnancy Center - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00



This begins the line item budget for year 1

Budget Detail for Activity: Clayton - IChoose Pregnancy Support Services - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Other	<p>9 (8 Injoy DVDs &amp; 1 Heritage House DVD) educational DVDs used for prenatal, baby care &amp; parenting classes (Each series/set \$240 = \$2,160 total),</p> <p>50 - 3 count boxes of pregnancy test (\$9.09/each = \$454.50 total) for client self-pregnancy test,</p> <p>5 Boxes Vinyl Gloves (\$8.92/each = \$44.60 total) used for client ultrasounds.</p>	\$2,659.00
Equipment	IT	1 Deskjet Printer (\$150) to print client documents & forms.	\$150.00
Equipment	Office	3- 32" HDTV (\$250/each = \$750) and 2 DVD players (\$49.00/each = \$98.00) used for clients to view educational DVDs	\$848.00
Repair and Maintenance			\$0.00
Staff Development			\$0.00

Budget Detail for Activity: Clayton - IChoose Pregnancy Support Services - Year 1			
Category	Item	Narrative	Amount
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	<p>All items used as client incentives:</p> <p>12 cases of baby wipes (\$8.97/each = \$107.64 total),</p> <p>30 boxes/packs of diapers in various sizes (\$19.50/each = \$585 total),</p> <p>14 mattresses (\$40/ea = \$560 total),</p> <p>14 cribs (\$100/each = \$1,400 total),</p> <p>14- 2pack cribsheets (\$8.15/each = \$114.10 total),</p> <p>6 car seat/stroller travel systems (\$150/each = \$900 total),</p> <p>16 carseats (\$65/each = \$1,040 total).</p> <p>Through participation in educational programs, keeping prenatal appointments, etc, clients earn points redeemable to obtain baby items, personal care items, etc.</p>	\$4,707.00
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00

Budget Detail for Activity: Clayton - IChoose Pregnancy Support Services - Year 1			
Category	Item	Narrative	Amount
Sub Total			\$8,364.00
Indirect Cost			\$0.00
Total Budget			\$8,364.00

Subcontracting and Grants Budget Detail for Activity: Clayton - IChoose Pregnancy Support Services - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Clayton - IChoose Pregnancy Support Services - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Denver - Pregnancy Care Center of Denver - Year 1			
Category	Item	Narrative	Amount
Salary\Wages			\$0.00

Budget Detail for Activity: Denver - Pregnancy Care Center of Denver - Year 1			
Category	Item	Narrative	Amount
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Furniture	Cubby Shelves (48wx24dx96h) to store baby items: to hold folded and hanging clothing, blankets, diapers, etc. 10 x \$291.60 = \$2916. Rods for hanging the clothing \$12 x 30 = \$360. These items will replace existing wire shelving that is falling down and broken plastic bins.	\$3,276.00
Supplies and Materials	Other	Postage 100 stamps at \$0.49 each x 4 rolls + 8 individual stamps at \$0.49 each = \$199.92 to be used for client communication and bill paying.  White board for office messaging = \$225  100 Pregnancy tests @ \$1/each = \$100  Toner for printer = \$138  Microsoft Office 2013 thru TechSoup: \$32.	\$695.00
Equipment	Office	40 inch TV for client use for watching Earn While You Learn Program \$500	\$500.00
Equipment	Communication	AT&T - Corded Speakerphone with Intercom and Caller ID/Call Waiting - Black/Silver \$130	\$130.00
Equipment	IT	New desktop Computer for Director to replace existing 10 yr. old computer \$500.	\$500.00

Budget Detail for Activity: Denver - Pregnancy Care Center of Denver - Year 1			
Category	Item	Narrative	Amount
Repair and Maintenance			\$0.00
Staff Development			\$0.00
Media/Communication	Promotional Items	200 drawstring bags with logo at \$2/each for Walk for Life Promotion = \$400	\$400.00
Media/Communication	Websites and web materials	New website launch for Clients for 6 months at \$39/month = \$234.00	\$234.00
Media/Communication	Publications	New Client Brochures 500 x .60 each = \$300. New Donor Brochures 1000 x .60 each = \$600. New Spanish Client Brochures 100 x .60 each = \$60.	\$960.00
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	Gas cards 20 x \$25 = \$500. Diapers 40 packages x \$12.50 = \$500. Wipes 65 x \$1.77 = \$115. 2 Medela breast pumps at \$117.50 = \$235. 4 infant carseats at \$80.00 = \$320.  Through participation in educational programs, keeping prenatal appointments, etc, clients earn points redeemable for gift cards to obtain baby items, personal care items, etc. A card log is	\$1,670.00



Budget Detail for Activity: Denver - Pregnancy Care Center of Denver - Year 1			
Category	Item	Narrative	Amount
		maintained.	
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$8,365.00
Indirect Cost			\$0.00
Total Budget			\$8,365.00

Subcontracting and Grants Budget Detail for Activity: Denver - Pregnancy Care Center of Denver - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Denver - Pregnancy Care Center of Denver - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total

Salaries for Activity: Denver - Pregnancy Care Center of Denver - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Elkin - LifeLine Pregnancy Help Center - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Other	Postage - 2 book at \$9.80 = \$19.60 + a portion of 1 stamp @ \$.40	\$20.00
Travel	Contractor Staff	Roundtrip airfare for 2 (\$799.40 each) to Care Net Conference- \$1598.80  Meals - (4 Dinners at \$20.90) x 2 = \$167.20  Lodging at CareNet Conference (\$77.90/person x 4 nights = \$311.60) x 2 = \$623.20	\$2,389.00
Repair and Maintenance			\$0.00

Budget Detail for Activity: Elkin - LifeLine Pregnancy Help Center - Year 1			
Category	Item	Narrative	Amount
Staff Development		2 Staff registration fees to national Care Net Conference \$449 each = \$898	\$898.00
Media/Communication	Advertising	Digital billboard on I-77 north of Exit 79 for outreach @ \$800/month x 6 months	\$4,800.00
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	10 packages of diapers @\$24.94 per package = \$249.40  2 Charmin Freshmates Flushable Wipes Refill, 40 sheets, (Pack of 2) \$4.30 each. = \$8.60  Through participation in educational programs, keeping prenatal appointments, etc, clients earn points redeemable to obtain baby items, personal care items, etc.	\$258.00
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$8,365.00
Indirect Cost			\$0.00
Total Budget			\$8,365.00

Subcontracting and Grants Budget Detail for Activity: Elkin - LifeLine Pregnancy Help Center - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Elkin - LifeLine Pregnancy Help Center - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Forest City - Hands for Hope for Life, Inc. - Year 1			
Category	Item	Narrative	Amount
Salary\Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Other	6 cases of vinyl tile for baby items storage area @ \$31.05 a case	\$3,671.00

Budget Detail for Activity: Forest City - Hands for Hope for Life, Inc. - Year 1			
Category	Item	Narrative	Amount
		<p>= \$186.30;</p> <p>9 cases of Hammer Mill copy paper for Earn While You Learn program @\$27.99 per case = \$251.91;</p> <p>5 boxes of Staple's Heavyweight Manilla File Folders for Client files @ \$14.35 a box = \$71.75;</p> <p>4 boxes of hanging file folders for client and business files @ \$12.73 per box = \$50.92;</p> <p>First Trimester "Touch of Life" Fetal Models to be used to counsel clients, displays at speaking engagements, fairs and other events = \$79.95;</p> <p>Main set "Touch of Life" Fetal Models be used at speaking engagements, health fairs and counseling with clients. - \$199.95.</p> <p>Earn While You Learn complete Spanish set = \$1099.95;</p> <p>Earn While You Learn "Positive Partnership" - \$399.95;</p> <p>Earn While You Learn "Practical Fatherhood" - \$399.95;</p> <p>Earn While You Learn "Special Circumstances" - \$159.95;</p> <p>Volunteer Training Manuals - Equipped to Serve 11 @ \$23.00 = \$253.00;</p> <p>9 rolls of postage stamps @\$49 per roll = \$441.00;</p> <p>9 - \$.49 postage stamps = \$4.41</p> <p>Plastic brochure holders Wall Mount Display - 16 pockets = \$71.99.</p>	
Supplies and Materials	Furniture	2 Overstock solid wood bookshelf in counseling room for resource	\$344.00



Budget Detail for Activity: Forest City - Hands for Hope for Life, Inc. - Year 1			
Category	Item	Narrative	Amount
		books & supplies - \$96.49 each = \$192.98  2 filing cabinets for important center-wide documents @ \$75.59 each. = \$151.18.	
Equipment	IT	Inspiron 15 - 3000 Series (Intel R) touch screen laptop for Exec Director for Pregnancy Center business, meetings, and presentations (\$479).  HP Pavilion with 15.6" screen, Windows 8.1 with WiFi. This laptop will be use client intake & other client & center-wide confidential information. (\$370.98)	\$850.00
Equipment	Office	Projector - This will be used in the schools with the clients for educational purposes, in churches when we speak, or in meetings = \$449.99; 2 DVD players @\$28.00 each = \$56.00	\$506.00
Travel	Contractor Staff	116 miles x .575 = \$66.70 to Blowing Rock, NC for Carolina Pregnancy Care Fellowship's Fall Conference.	\$67.00
Repair and Maintenance			\$0.00
Staff Development		Partial funding of registration to the Heartbeat International Conference (total cost of registration is \$619) = \$100.	\$100.00
Media/Communication	Promotional Items	250 Window Clings (\$2 each)- Customized cling magnets for cars. This will help promote awareness and support of the Pregnancy Center all around the County.	\$500.00
Media/Communication	Advertising	This will be a ¼ page ad (\$270 per ad) run in the "Journey" Newspaper (2 times in the 10 month period) in Fall and Spring. This will give us more exposure to the community = \$540.00.	\$652.00

Budget Detail for Activity: Forest City - Hands for Hope for Life, Inc. - Year 1			
Category	Item	Narrative	Amount
		Wall mount display: This will have all the information about the Pregnancy Center displayed for anyone who comes into the building to see = \$111.95.	
Media/Communication	Public service announcements and ads	25 ads (\$4/ad) at WCAB Radio Station for the purpose of letting people know about our provided services, our location and "About Us".	\$100.00
Media/Communication	Publications	500 Center Brochures at \$.387/each. These will be distributed out in various places, business office, Health Department, doctors offices and churches.	\$194.00
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	2 cribs @\$159.00 each = \$318; 1 Graco Pack 'n' Play = \$80.63; 3 Graco Pack 'n' Play Deluxe @ \$99.98 =\$299.94; 2 diaper bags @ \$18.00= \$36.00; 2 diaper bags @\$19.99 each. = \$39.98; 2 diaper bags @\$19.96 each. = \$39.92; Double-Stroller = \$149.00; 2 High Chairs @ \$52.96= \$105.92; Gerber Goodstart - powdered milk formula 10 cans @\$21.99 each. = \$ 219.90; Baby Wipes- 40 packs @ \$2.29 each = \$91.60 Through participation in educational programs, keeping prenatal	\$1,381.00

Budget Detail for Activity: Forest City - Hands for Hope for Life, Inc. - Year 1			
Category	Item	Narrative	Amount
		appointments, etc, clients earn points to obtain baby items, personal care items, etc.	
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$8,365.00
Indirect Cost			\$0.00
Total Budget			\$8,365.00

Subcontracting and Grants Budget Detail for Activity: Forest City - Hands for Hope for Life, Inc. - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Forest City - Hands for Hope for Life, Inc. - Year 1			
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Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Franklin - Smoky Mountain Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Other	<p>Custom ultrasound cards and envelopes for inserting pictures to hand to new parents, set of 1,000 = \$514;</p> <p>110 Tiny Hand Crisis Books at \$0.90 each \$ 99.00, and 12 book gift packs (\$6.67/book) for \$80.04;</p> <p>Office Return Labels for envelopes Avery® Easy Peel® White Address Labels for Inkjet Printers \$14.33 x 2 boxes = \$28.66</p>	\$721.00
Equipment	Communication	<p>Refurbished Samsung 616 for five phones (3 with two way voice) \$790 install plus \$300 update telephone system in office to allow clients to call in to schedule appointments. Outdated phone system needs replacing (system has two lines that roll over, interoffice calling to 5 separate phones in office, and a separate fax number).</p>	\$1,090.00

Budget Detail for Activity: Franklin - Smoky Mountain Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
Equipment	IT	Dell Optiplex computer to replace Dell XP computer (\$794.98)	\$795.00
Travel	Contractor Staff	Travel to Carolina Pregnancy Care Fellowship Conference in Black Mountain, NC 164.49 miles round trip @ \$0.575 a mile = \$94.58; 2 lunches to/from conference for 5 people at \$10.70 a meal = \$107	\$202.00
Repair and Maintenance			\$0.00
Staff Development		Training for the NIFLA Institute in Limited Ultrasound (8/13/15 - 8/15/15). Registration is \$845, requesting partial funding of \$625.	\$625.00
Media/Communication	Promotional Items	1000 - Magnetic Note Pad/Grocery List at \$1.275 each = \$1275; 500 - Heart shaped jar opener with logo (\$.73 each) - \$365;	\$1,640.00
Media/Communication	Websites and web materials	9 mos. @ \$75 each = \$675 for Facebook Ad Manager Promoting Facebook Pages to clients	\$675.00
Media/Communication	Advertising	Fliers for promoting services of agency 1000 @ \$0.29 each = \$290	\$290.00
Media/Communication	Audiovisual presentations/multimedia/tv /radio presentations	Production and editing of video of client testimonials for outreach. \$50/hour for 16 hours (\$800)	\$800.00
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	Huggies Diapers (\$19.77 each x 76 packages = \$1502.52); Baby	\$1,527.00



Budget Detail for Activity: Franklin - Smoky Mountain Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
		Wipes (10 packs x \$2.47 each= \$24.70).  Through participation in educational programs, keeping prenatal appointments, etc, clients earn points redeemable to obtain baby items, personal care items, etc.	
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$8,365.00
Indirect Cost			\$0.00
Total Budget			\$8,365.00

Subcontracting and Grants Budget Detail for Activity: Franklin - Smoky Mountain Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Franklin - Smoky Mountain Pregnancy Care Center - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Fuquay Varina - A Hand of Hope Pregnancy Resource Center - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Other	<p>Consult Diagnostic HcG urine pregnancy tests: 20 boxes @ \$25 each = \$500;</p> <p>Heritage House 76 fetal models to be used in Life Skills classes: 500 @ \$.45 ea + \$20 shipping = \$245</p> <p>Volunteer training manuals; 10 @ \$49 each + \$20 shipping = \$510</p> <p>HH76 Money Management to be used in Life Skills classes 2 @ \$69.95 = 139.90</p> <p>Toddler Pack (3 modules) 2 @ \$449.95 = 899.90</p> <p>Practical Fatherhood modules 2 @ \$529.95 = 1059.90 + \$150</p>	\$3,744.00

Budget Detail for Activity: Fuquay Varina - A Hand of Hope Pregnancy Resource Center - Year 1			
Category	Item	Narrative	Amount
		shipping = \$1,209.90  Photoshop software to be used for promotional brochures and flyers to attract new Life Skills students and extra flyers for Life Skills classes where more information is needed: 1 @ \$149;  Norton Antivirus software for computers used: 1 @ \$89.99	
Supplies and Materials	Furniture	Winco basic blood drawing chair to be used for STI testing: One @ \$349.95	\$350.00
Equipment	Office	2 RCA 32" HDTV/DVD combos to be used for Life Skills Classes: 2 @ \$249 each = \$498	\$498.00
Travel	Contractor Staff	Airfare to Care Net National Conference: 2 @ \$600 each = \$1200	\$1,200.00
Repair and Maintenance			\$0.00
Staff Development		Care Net National Conference registrations for 2 staff: 2 @ \$449 each = \$898	\$898.00
Media/Communication	Promotional Items	Promotional items to be used at Street Fairs, community events, etc: 500 stadium cups @ .70 each + \$40 set up fee = \$390;  100 pill kit box @ 1.07 each + \$40 set up fee = \$147;  500 pens @ .74 each + \$40 set up fee = \$410;  150 mirrors @ \$1.68 each + \$40 set up fee = \$292 + Shipping \$15.00 = \$307.	\$1,254.00

Budget Detail for Activity: Fuquay Varina - A Hand of Hope Pregnancy Resource Center - Year 1			
Category	Item	Narrative	Amount
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	42 gift cards @ \$10 each to be used as incentives for Life Skills classes = \$420. A card log is maintained.	\$420.00
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$8,364.00
Indirect Cost			\$0.00
Total Budget			\$8,364.00

Subcontracting and Grants Budget Detail for Activity: Fuquay Varina - A Hand of Hope Pregnancy Resource Center - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Fuquay Varina - A Hand of Hope Pregnancy Resource Center - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Gastonia - Crisis Pregnancy Center of Gaston County, Inc. - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Other	<p>BABY MATERNITY - Maternity, baby supplies, diapers, wipes, baby food from 2nd Harvest per lb. charge. (8,650 lbs at \$0.16/lb) or (\$138.40 @ 10 month = \$1384.00)</p> <p>Baby bottles (36 cases x 48 per case = 1728 @ \$.653 per bottle = \$1128.38.)</p> <p>OFFICE - Paper \$40.00 x 6 cases = \$240 of Office Depot paper to print forms for client services.</p> <p>File folders \$7.99 box x 12 boxes = \$95.88;</p> <p>Postage \$49.00 roll x 5= \$245.00.</p>	\$6,848.00



Budget Detail for Activity: Gastonia - Crisis Pregnancy Center of Gaston County, Inc. - Year 1			
Category	Item	Narrative	Amount
		<p>\$36.00 for 9 Norton antivirus licenses = \$324</p> <p>CLINIC SERVICES - Gloves 50 boxes x \$4.49 = \$224.50</p> <p>15 @ \$27.33 = \$409.95 boxes of pregnancy tests</p> <p>Ultrasound high gloss paper (\$14.50 per box x 10) = \$145.00</p> <p>Normal Grade Ultrasound paper - 4 boxes at \$72/box = \$288.00</p> <p>Standard table drape 4 cartons (4 x \$23.00) = \$92.00</p> <p>Tissue paper drape 5 cartons (5 x 17.60) = \$88.00</p> <p>Ideal Gel warmer for 8 oz bottles - \$111.00</p> <p>Probe Covers \$72.00 100/box 2 boxes \$144.00</p> <p>Absorbent Paper 20" x 300' roll 2 rolls at \$89 each = \$178.00</p> <p>T Spray 6/box (2 boxes at \$100 each) = \$200.00</p> <p>Aquasonic 100 Ultrasound Gel (\$25 per unit/2 units) = \$50.00</p> <p>Ekyros Client Data renewal charges to keep connection of 4 settings for appointments, scheduling and statistics \$750.00 for Crisis Pregnancy Center (CPC) MAIN, \$250.00 for CPC East, \$250.00 CPC West, \$250.00 CPC North = \$1500.</p>	
Equipment	IT		\$0.00
Repair and Maintenance			\$0.00

Budget Detail for Activity: Gastonia - Crisis Pregnancy Center of Gaston County, Inc. - Year 1			
Category	Item	Narrative	Amount
Staff Development			\$0.00
Media/Communication	Websites and web materials	Domain name renewals: \$37.99 .com, \$15.01.net, \$82.58 .org	\$136.00
Media/Communication	Promotional Items	2500 client cards (\$.0636 each) to distribute to middle school and high school nurses/counselors from Keener Marketing	\$159.00
Media/Communication	Advertising	20,000 (\$.0611 each)- 5.5x8.5 full color, 2 sided inserts to kick off annual promotion of Crisis Pregnancy Center services in Gaston County	\$1,222.00
Dues and Subscriptions			\$0.00
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$8,365.00
Indirect Cost			\$0.00
Total Budget			\$8,365.00

Subcontracting and Grants Budget Detail for Activity: Gastonia - Crisis Pregnancy Center of Gaston County, Inc. - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Gastonia - Crisis Pregnancy Center of Gaston County, Inc. - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Greenville - Carolina Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Other	5 Volunteer Training Manuals @ \$30 each. Manuals will be used to train volunteers to be able to be client advocates= \$150 +\$13.93 shipping for manuals = \$163.93;	\$4,437.00

Budget Detail for Activity: Greenville - Carolina Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
		375 bottles of prenatal vitamins to give each client 3 month supply @ \$3.64 = \$1,365;  DVD on Sudden Infant Death Syndrome (SIDS) education = \$149.95;  50 boxes of latex gloves @ \$6.00 per box = \$300.00,  7 rolls paper drapes for ultrasounds @ \$39.28 per box = \$274.96;  8 bottles of Cidex OPA, disinfectant @ \$60 each = \$480;  3 US sheaths ultrasound probes @ \$28.66 = \$85.98;  1 US Sheath non-latex @ \$59.86;  4 lubrication jelly @ \$12.00 each = \$48.00;  4 T-Spray - ultrasound supplies @ \$9.00 each = \$36.00;  3 table paper @ \$26 each = \$78.00;  10 Ultrasound Gel @ \$2.00 each = \$20.00;  8 Disinfectant wipes @ \$8.50 each = \$68.00;  1 box for DVDS for ultrasounds = \$65.00;  1 DVD sleeves for ultrasounds = \$8.00;  17 boxes of pregnancy tests @\$30 each = \$510.00;  6 Disinfectant spray for pregnancy testing @ \$9.00 each = \$54.00;  4 boxes manila charts @\$19.00 each = \$76.00;  3 Sony Thermal Paper for Ultrasound pictures @\$198 each =	

Budget Detail for Activity: Greenville - Carolina Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
		\$594.00.	
Equipment	IT	Hardware Business Class Firewall- \$795	\$795.00
Travel	Contractor Staff	527 miles to Carolina Pregnancy Care Fellowship conference x \$.575/mile = \$303.03	\$303.00
Repair and Maintenance			\$0.00
Staff Development		1 Care Net Conference Registration - continuing education conference	\$400.00
Media/Communication	Promotional Items	100 flash drives @ \$4.23 each - To be given away at merchant and health fair to drive client awareness of our services	\$423.00
Media/Communication	Advertising	Advertising provided by Buzzadelic, Inc. to establish community awareness of services. \$40 per month for 10 months = \$400.	\$400.00
Professional Services	IT	Labor to install firewall- \$500, annual protection renewal (1st yr.) \$150	\$650.00
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	12 Car Seats @ \$50 each in collaboration with Child safety agency & fire department for Medicaid eligible clients = \$600;  1 crib/mattress @ \$149.98;	\$957.00



Budget Detail for Activity: Greenville - Carolina Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
		2 car seats @ \$67.40 each = \$134.80; 1 convertible car seat = \$72.18. Incentives for finishing parenting classes.	
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$8,365.00
Indirect Cost			\$0.00
Total Budget			\$8,365.00

Subcontracting and Grants Budget Detail for Activity: Greenville - Carolina Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Greenville - Carolina Pregnancy Center - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Harrisburg - Gate Pregnancy Resource Center - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Furniture	4 Shelving units (\$962.25 including installation) used to store backup formula, clothes, and items used to restock Resource Room. Currently items are "piled" up in several rooms at the center. Shelves will streamline back up items and make it easier for volunteers to sort and restock. Also, to replace inadequate shelving in the Resource Room. Shelves will make it easier to access items for our clients and improve the flow of the room.	\$3,849.00
Supplies and Materials	Other	Breastfeeding Basics - Tear Pads with text4video - English and Spanish Price each \$14.95 x 12 = \$179.40; Preventing Abusive Head Trauma: The Crying Connection. English and Spanish DVD \$249.00;  7 Steps to Reduce the Risk of SIDS. English and Spanish DVD	\$699.00

Budget Detail for Activity: Harrisburg - Gate Pregnancy Resource Center - Year 1			
Category	Item	Narrative	Amount
		\$249.00; Shipping \$21.85 To be used as part of our parenting classes.	
Equipment	Office	RCA 40" LED HDTV DVD Combo \$349.00; Peerless-Full-Motion Tilting TV Wall Mount \$45.00. To be used in waiting room. TV will scroll class schedule, announcements (in English and Spanish) and upcoming events.	\$394.00
Travel	Contractor Staff	Mileage for required Best Practices workshop. Mileage to Raleigh (257.34 miles) with current IRS travel rate of \$.575/mile.	\$148.00
Repair and Maintenance			\$0.00
Staff Development			\$0.00
Media/Communication	Publications	GATE brochures for client services. Vista Print 100 brochures (\$.50 each) = \$50.00. Will be used to inform potential clients of our services including parenting classes.	\$50.00
Media/Communication	Websites and web materials	Ad America (\$277.50/month for 10 months) - Reformat website to make current and add Mobile Call to action App. For clients to be able to find us on the web and know what services we offer. Clients will be able to schedule an appointment on line and see class schedules. Also, a school listing with directions to GATE. Spanish Page also included.	\$2,775.00
Media/Communication	Advertising	2 Yard Signs with Center Logo and phone number. \$27.81 each x 2 = \$55.62 To be used in the yard in front of our office entrance. People have a hard time finding us once they enter the parking area. The sign on the door is hard to see from the parking lot. Also we will place a yard sign in front of the building to be seen	\$56.00

Budget Detail for Activity: Harrisburg - Gate Pregnancy Resource Center - Year 1			
Category	Item	Narrative	Amount
		from Hwy 49 to increase awareness.	
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	25-\$15.76 Yellow Cab Taxi vouchers \$394. There is not a bus or train stop in Harrisburg. Many of our clients come from other towns and some do not have transportation. Guidelines: voucher is only for transportation from the clients home to GATE and from GATE to the same address of pick up – no stops or extra persons, limited to the client and her baby that we are helping. If she needs to bring other children with her it will be up to the Director if allowed and transportation company agrees. She must attend a class to receive the taxi voucher and allow for time to get here and be prepared to wait for the cab return to take her home. Limited to once a month per- client. A log will be kept by the Director of GATE.	\$394.00
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$8,365.00
Indirect Cost			\$0.00
Total Budget			\$8,365.00

Subcontracting and Grants Budget Detail for Activity: Harrisburg - Gate Pregnancy Resource Center - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Harrisburg - Gate Pregnancy Resource Center - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Hendersonville - Open Arms Crisis Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Other	5 cases of Hammermill Laser Print paper @ 101.99 =\$510.00;	\$2,152.00



Budget Detail for Activity: Hendersonville - Open Arms Crisis Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
		Drum and Toner for HP 2840: 2HP 122A Imaging Drums 2 x \$190 = \$380;  HP 122A Cyan Toner 2 x \$124 = \$248;  HP 122A Magneta Toner 2 x \$124 = \$248;  HP 122A Yellow Toner 2 x \$124 = \$248;  HP 122A Black Toner 2 x \$124 = \$248;  Staples shredder model 703107 @ \$270	
Supplies and Materials	Furniture	New desk for interview area @ \$369	\$369.00
Equipment	Communication	Three Vitech cordless phones and bases @ \$60.00 to replace old phones = \$180	\$180.00
Equipment	IT	One iPad Air to be used to record Client intake data @ \$450	\$450.00
Travel	Contractor Staff	90 miles @ \$.575 = \$51.75 to Carolina Pregnancy Care Fellowship Fall Conference in Black Mountain, NC.	\$52.00
Repair and Maintenance			\$0.00
Staff Development		Registration fee for Heartbeat Conference 2016 @ \$619	\$619.00
Media/Communication	Publications	1000 @ \$.46 each Brochures in Spanish and English to be placed	\$460.00

Budget Detail for Activity: Hendersonville - Open Arms Crisis Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
		in referring agencies = \$460	
Media/Communication	Websites and web materials	Web hosting \$12.00 per month for 10 months = \$120	\$120.00
Media/Communication	Advertising	Google ads for 6 months @ \$58.33 per month = \$350	\$350.00
Media/Communication	Logos	\$750 flat rate fee - Logo Development for web site with WNC Web Solutions	\$750.00
Media/Communication	Public service announcements and ads	Preparation of Ad spots 10 @ \$14 each for public awareness = \$140	\$140.00
Media/Communication	Audiovisual presentations/multimedia/tv /radio presentations	Annual fee for (30 spots @ 25.00 each= \$750 on WHKP show Beyond Words with Dr. William P. Campbell)	\$750.00
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	Diapers 110 packs @ \$5.76 = \$633.60 Wipes 20 boxes and \$16.98 = \$339.60 Gift Cards for clients to earn as learning incentives 20 @ \$50.00 = \$1,000.00.  Through participation in educational programs, keeping prenatal appointments, etc, clients earn points to obtain baby items, personal care items, etc. Gift card log will be kept and maintained.	\$1,973.00

Budget Detail for Activity: Hendersonville - Open Arms Crisis Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$8,365.00
Indirect Cost			\$0.00
Total Budget			\$8,365.00

Subcontracting and Grants Budget Detail for Activity: Hendersonville - Open Arms Crisis Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Hendersonville - Open Arms Crisis Pregnancy Center - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Jacksonville - Onslow Pregnancy Resource Center - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Other	Sam's Club- manila file folders box of 150 for (3 x \$7.27=\$21.81), Pregnancy Tests FYI Urine Test Kits (4 boxes at \$23.00/box= \$92) Ekyros (client information management for data entry, appointments and statistics) 1 yr. license renewal (\$800.00);	\$914.00
Travel	Contractor Staff	2 Roundtrip airfares to San Diego for Care Net Conference (2 x \$393=\$786)	\$786.00
Repair and Maintenance			\$0.00
Staff Development		2 Care Net Conference registrations 2 x \$549 = \$1098 non-affiliate rate. (Jacksonville isn't an affiliate and will be charged at a higher rate per individual.)	\$1,098.00
Media/Communication	Websites and web materials	Ad-America Client Website development and custom mobile website development with SEO (\$2245)	\$2,245.00

Budget Detail for Activity: Jacksonville - Onslow Pregnancy Resource Center - Year 1			
Category	Item	Narrative	Amount
Media/Communication	Promotional Items	Crestline BIC Pens 500 @ \$.45= \$225 + \$15.75 design fee= \$240.75	\$241.00
Media/Communication	Publications	Promotional Brochures to promote center services awareness 5000 at \$.082 each for \$410	\$410.00
Dues and Subscriptions		Constant Contact email listserv subscription @ \$35/mo. X 6 = \$210	\$210.00
Operational Other	Incentives and Participants	Sam's Club Safety 3 in 1 Car Seats (10 @ \$90= \$900) EvenFlo Electric Breast pumps (10 @ \$37= \$370) Cruisin Safely Window Shade (15 @ \$8.15= \$122.25), Target VTech Baby Monitor Safe & Sound (10 @ \$19.99= \$199.90), Huggies Diapers all sizes (30 @ \$24.94= \$748.20), Huggies Wipes Natural (51 @ \$2.37= \$120.87)  Through participation in educational programs, keeping prenatal appointments, etc, clients earn points to obtain baby items, personal care items, etc	\$2,461.00
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00



Budget Detail for Activity: Jacksonville - Onslow Pregnancy Resource Center - Year 1			
Category	Item	Narrative	Amount
Sub Total			\$8,365.00
Indirect Cost			\$0.00
Total Budget			\$8,365.00

Subcontracting and Grants Budget Detail for Activity: Jacksonville - Onslow Pregnancy Resource Center - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Jacksonville - Onslow Pregnancy Resource Center - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Morehead City - Coastal Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount

Budget Detail for Activity: Morehead City - Coastal Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
Salary\Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Other	Paper towels $27.55 \times 4 = \$110.20$ Toilet Paper $27.55 \times 4 = \$110.20$ Pregnancy Tests (100 tests x \$1.243 per test) = \$124.33 STD Test Kits 25 tests x \$20/each) = \$500 Clorox Wipes \$47.09 case x 7 = \$329.63 Stamps (63 at \$.49 each) = \$30.87	\$1,205.00
Equipment	Office		\$0.00
Travel	Contractor Staff	Best Practices Raleigh: 297.65 miles @ \$.575 per mile \$171.15 Fall Conference YMCA Blue Ridge Assembly Grounds: 745.89 miles @ \$.575 = \$428.89; Airfare for 1 for Care Net conference @ \$664.80	\$1,265.00
Repair and Maintenance		Monthly maintenance for copier/printer \$243.11 ( $24.31 \times 10$ months).	\$243.00

Budget Detail for Activity: Morehead City - Coastal Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
Staff Development		Care Net Annual Conference: One Staff @ \$449	\$449.00
Media/Communication	Advertising	American Media Productions set fee of \$2000. Creation of a video promoting our services to Carteret County.  Social Media Campaign Development & Promotion with J. Able, Rocky Mountain Media. Company will be doing an assessment to determine what means will best serve their pregnancy center to reach clients - \$1596. (\$75/hour for approximately 21.28 hours)	\$3,596.00
Media/Communication	Websites and web materials	Website hosting \$25.00 per month for 8 months= \$200.	\$200.00
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	Incentives for Mothers and children:  5 Journals @8.62 = \$43.10,  26 bottles lotion @ \$2.54 = \$66,  13 car seats @ 87.30 = \$1134.90,  8 restaurant meal gift cards @ \$20= \$160,  Through participation in educational programs, keeping prenatal appointments, etc, clients earn points redeemable to obtain baby items, personal care items, etc.	\$1,404.00
Subcontracts and Grants			\$0.00

Budget Detail for Activity: Morehead City - Coastal Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$8,362.00
Indirect Cost			\$0.00
Total Budget			\$8,362.00

Subcontracting and Grants Budget Detail for Activity: Morehead City - Coastal Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Morehead City - Coastal Pregnancy Care Center - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Raleigh - Birthchoice - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Furniture	Ultrasound/Family Practice Table - Medical Device Depot \$792.00	\$792.00
Supplies and Materials	Other	Pregnancy Tests - Heritage House 9 boxes with 25/box every 4 months @ \$198 = \$495 for 10 months (\$49.50 x 10 months)	\$495.00
Equipment	IT	3 iPad mini 16GB @ \$249.00 to be used for client intake, instruction, etc.	\$747.00
Equipment	Office	Samsung H4000 TV with DVD Player \$207.99	\$208.00
Travel	Contractor Staff	American Airlines Airfare to Columbus OH \$293 roundtrip for Heartbeat Directors Training.  Training for staff and volunteers Avila Retreat Center, Durham: Overnight lodging for staff 4 @ \$56.10 = \$224.40, Meals - Dinner 4 @ \$18.40=\$73.60, Breakfast 26 staff and volunteers @ \$8.20=\$213.20, Lunch 26 staff and volunteers @ \$10.70= \$278.20	\$1,082.00



Budget Detail for Activity: Raleigh - Birthchoice - Year 1			
Category	Item	Narrative	Amount
Repair and Maintenance			\$0.00
Staff Development		Heartbeat Conference Registration \$620.00  Day retreat/training registration At Avila Retreat Center for 22 @ \$16.10 = \$354.20. (This is not associated with any of CPCF's trainings.)	\$974.00
Media/Communication	Publications	AVISO Inc. Development of Fertility Awareness/Sexual Integrity Educational Brochure est. 6.25 hours @ \$80.00/hour = \$500	\$500.00
Media/Communication	Advertising	YP Advertising \$252.20 per month for 9 months	\$2,270.00
Professional Services	IT	AVISO Inc. Website Design and Programing to develop mobile friendly site estimated 14.5 hours @ \$80/hour = \$1,160	\$1,160.00
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	1 Car Seats Graco SnugRide @ \$70  25 Miscellaneous baby toiletries @ \$2.66 = \$66.50  Through participation in educational programs, keeping prenatal appointments, etc, clients earn points redeemable to obtain baby items, personal care items, etc.	\$137.00
Subcontracts and Grants			\$0.00

Budget Detail for Activity: Raleigh - Birthchoice - Year 1			
Category	Item	Narrative	Amount
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$8,365.00
Indirect Cost			\$0.00
Total Budget			\$8,365.00

Subcontracting and Grants Budget Detail for Activity: Raleigh - Birthchoice - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Raleigh - Birthchoice - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Shelby - Pregnancy Resource Center - Year 1			
Category	Item	Narrative	Amount
Salary\Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Equipment	Medical	ULTRASOUND SYSTEM PACKAGE:  1- DC-N3 Mindray Diagnostic Ultrasound System  TRANSDUCERS:  1- 3C5A 5-2MHz Convex Abdominal Transducer  1 - V10-4 10-4MHz Convex Intracavitary Transducer  INCLUDED OPTIONS:  1 - BUN3 Built-In Battery Back-Up  PERIPHERALS:  1 - UP-X898MD Sony B/W Thermal Video Printer  WARRANTY:  1 - W-2Y Two (2) Year Full Factory Warranty to commence.  Final cost with shipping \$24,325.00. Grant funding to cover 34.39% of amount.)	\$8,365.00

Budget Detail for Activity: Shelby - Pregnancy Resource Center - Year 1			
Category	Item	Narrative	Amount
Repair and Maintenance			\$0.00
Staff Development			\$0.00
Dues and Subscriptions			\$0.00
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$8,365.00
Indirect Cost			\$0.00
Total Budget			\$8,365.00

Subcontracting and Grants Budget Detail for Activity: Shelby - Pregnancy Resource Center - Year 1			
Category	Item	Narrative	Amount
			\$0.00

Subcontracting and Grants Budget Detail for Activity: Shelby - Pregnancy Resource Center - Year 1			
Category	Item	Narrative	Amount
Sub Total			\$0.00

Salaries for Activity: Shelby - Pregnancy Resource Center - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Smithfield - In His Hands Pregnancy Support Center - Year 1			
Category	Item	Narrative	Amount
Salary\Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Furniture	Office Depot Edsal Heavy Duty Steel Shelving \$98.99 x 3 = \$296.97 to organize client incentives.  DVD storage cabinet to keep Earn While You Learn DVD's for classes - \$89	\$516.00



Budget Detail for Activity: Smithfield - In His Hands Pregnancy Support Center - Year 1			
Category	Item	Narrative	Amount
		2 TV stands from Walmart @ \$65 each = \$130	
Supplies and Materials	Other	<p>4 cases of Office Depot copy paper to print materials for Earn While You Learn program at \$45.99 per case = \$183.96</p> <p>3 boxes of file folders at \$7.99 each = \$23.97</p> <p>5-12 pack paper towels to be used in rest rooms for hand drying @ \$8.99 each = \$44.95</p> <p>5-12 pack of bathroom tissue @ \$8.99 each = \$44.95</p> <p>12 bottles hand soap @ \$2 each = \$24</p> <p>3 - Canon 106 toner for copier from Office Depot for \$166.99 each = \$500.97 to print Earn While You Learn lessons</p> <p>Sterilite Deep File Storage Totes with lid, \$29.95 x 18 = \$539.10 to organize baby clothing and items in baby boutique for Earn While You Learn clients</p> <p>2 books of stamps @\$9.80 each = \$19.60 and a portion of 1 stamp = \$.25</p>	\$1,382.00
Equipment	IT	Lenovo Desktop computer @ \$419.99 Currently do not have a desktop computer to record client data and statistics.	\$420.00
Equipment	Office	<p>2 RCA 40" TV's from Walmart @ \$259 each = \$518.</p> <p>2 DVD players @ \$37.99 = \$75.98 to provide classes to Earn While You Learn clients</p>	\$594.00
Travel	Contractor Staff	<p>Mileage to workshops in Raleigh area - 160 miles @ \$.575 = \$92.00,</p> <p>Lodging and meals at Heartbeat conference @ \$117.70 per day</p>	\$850.00

Budget Detail for Activity: Smithfield - In His Hands Pregnancy Support Center - Year 1			
Category	Item	Narrative	Amount
		(breakfast: \$8.20; lunch: \$10.70; dinner: \$20.90; lodging: \$77.90) x 4 days = \$470.80; Mileage 500 miles @ \$.575 = \$287.50	
Repair and Maintenance		Parrish cleaning to clean carpet and furniture to maintain clean environment to provide services to clients.(\$53.50 per month x 10 months)	\$535.00
Staff Development		2 staff members to attend Heartbeat conference in spring, 2016 for educational purposes 2 @ \$359	\$718.00
Media/Communication	Publications	Earn While You Learn (EWYL) English and Spanish brochures given to clients to educate and introduce them to the EWYL program 500 @ \$.20 = \$100  Brochures to inform community and clients of services 500 @ \$.24 = \$120	\$220.00
Media/Communication	Advertising	Dex advertising online \$30 month x 10 months	\$300.00
Media/Communication	Websites and web materials	Add Facebook icon to website @\$45.	\$45.00
Rent	Office Space	\$8,365 annually/\$85,000 total operating budget = .098. \$8365 * 0.098 = 820 or \$81.98 month. Pregnancy square footage is 1248.	\$820.00
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	Car Seats 14 @ 78.88 = 1104.32,  1 Graco Fixed side classic crib \$109.98,	\$1,965.00

Budget Detail for Activity: Smithfield - In His Hands Pregnancy Support Center - Year 1			
Category	Item	Narrative	Amount
		Safety 1st Playard with/ bassinet 2 @ \$99.99 = \$199.98, Diapers 10 cases @ \$15.97 = \$159.70, Baby wipes 10 cases @ \$13.47 = \$134.70, Evenflo baby 8oz bottles-10 sets of 12 @ \$13.14 = \$131.40, Baby wash, lotion, baby items 42 each @ \$2.98 = \$125.16. Through participation in educational programs, keeping prenatal appointments, etc., clients earn baby dollars to obtain baby and personal items needed for care of children.	
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$8,365.00
Indirect Cost			\$0.00
Total Budget			\$8,365.00

Subcontracting and Grants Budget Detail for Activity: Smithfield - In His Hands Pregnancy Support Center - Year 1			
Category	Item	Narrative	Amount

Subcontracting and Grants Budget Detail for Activity: Smithfield - In His Hands Pregnancy Support Center - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Smithfield - In His Hands Pregnancy Support Center - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Sparta - Alleghany Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Other	9 rolls of Postage stamps @ \$49 each = \$441; 4 Georgia-Pacific Basic copy paper Letter \$24.97 each to us to	\$2,480.00

Budget Detail for Activity: Sparta - Alleghany Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
		print Earn While You Learn (EWYL)material= \$99.88;  Office impressions legal copy paper @ \$58.25 each= \$58.25;  EWYL Living Skills Course Pack to help clients learn skills that will help them succeed in their financial, relational and professional lives \$999.95;  4 boxes Boardwalk gloves @ \$5.18 each for client pregnancy test area = \$20.72;  2 In the Womb Fetal models @ \$329.95 for client room = \$659.90;  4 Light University Crisis Pregnancy Training course book @ \$50 each to train lay counselors = \$200.00;	
Supplies and Materials	Furniture	4 Better Homes and Gardens bookshelves @ \$80 each to hold brochures and client books =\$320;  2 Decor Flame Electric Fireplace for TVs @ \$249 each for client rooms heating/TV stand for education purposes \$498;  Better Homes and Gardens Cambridge Place Table \$208 for client room for clients to sit and take classes/worksheets = \$208	\$1,026.00
Equipment	Communication	Panasonic phone answering system @ \$116.67 each set new phone system will aid in scheduling of clients and replace old system=\$116.67;	\$117.00
Equipment	IT	Lenovo ThinkPad Notebook @ \$499.99 to record client data=\$499.99  Dell Laser Multifunction Printer @ \$594.99 each to be used to printer materials needed for client related programs = \$594.99;	\$1,095.00
Travel	Contractor Staff	600 Miles @ \$.575 a mile Carolina Pregnancy Care Fellowship	\$345.00



Budget Detail for Activity: Sparta - Alleghany Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
		Fall Conference = \$345	
Repair and Maintenance			\$0.00
Staff Development			\$0.00
Media/Communication	Logos	Vista Print Logo design \$25.00 Alleghany Pregnancy Care Center	\$25.00
Media/Communication	Publications	200 Brochures promoting the center @ \$.75 each = \$150.00	\$150.00
Media/Communication	Promotional Items	250 pens to hand out at events @ \$2.80 each pen=\$700.00; 200 sticky note with logo to be handed out at events @ \$1.75 each = \$350.00	\$1,050.00
Media/Communication	Websites and web materials	Maintaining and upgrading of website to promote pregnancy care center (\$24/month x 10 = \$240)	\$240.00
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	5 Dream on Me Brody 4-in-one crib incentive for Earn While You Learn (EWYL) program @ \$229.98 = \$1149.90; 10 Safety First Monitors @ \$31.92 each incentive for EWYL program = \$319.20; 10 Evenflo Breast pumps @ \$36.25 each incentive for EWYL	\$1,837.00

Budget Detail for Activity: Sparta - Alleghany Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
		<p>program = \$362.50;</p> <p>5 Angel of Mine baby bottles \$1.00 each incentive for EWYL program = \$5.00</p> <p>Through participation in educational programs, keeping prenatal appointments, etc, clients earn points redeemable to obtain baby items, personal care items, etc."</p>	
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$8,365.00
Indirect Cost			\$0.00
Total Budget			\$8,365.00

Subcontracting and Grants Budget Detail for Activity: Sparta - Alleghany Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
			\$0.00

Subcontracting and Grants Budget Detail for Activity: Sparta - Alleghany Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
Sub Total			\$0.00

Salaries for Activity: Sparta - Alleghany Pregnancy Care Center - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Statesville - Pregnancy Resource Center - Year 1			
Category	Item	Narrative	Amount
Salary\Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Other	1 postage roll@ \$49 5 cases Staples copy paper@ \$46.99 each= \$234.95, 200 Staples File folders@ \$34.49, 200 staples hanging file folders @ \$119.92,	\$1,922.00

**Budget Detail for Activity: Statesville - Pregnancy Resource Center - Year 1**

Category	Item	Narrative	Amount
		200 pregnancy tests @ \$1.20each= \$240,  Earn While You Learn Positive Partnerships/ Cohabitation all Modules & Resources@ \$400.00;  Printer ink for HP Printer,1 color pack @\$93.99  Waycool record keeping software @ \$75 per month x 10 months = \$750.00	
Supplies and Materials	Furniture	20 folding chairs @\$26.745 =\$534.90  2 folding tables @\$44.97 each=\$89.94 for classroom  Hon locking file cabinet @\$209.99 for securing client files	\$835.00
Travel	Contractor Staff	Carolina Pregnancy Care Fellowship Fall conference mileage for 1 person, 180 miles @ \$.575 per mile = \$103.50	\$104.00
Repair and Maintenance			\$0.00
Staff Development		2016 Heartbeat Conference Registration Fee, 1 person @ \$619.00	\$619.00
Media/Communication	Publications	Printing of 1000 center brochures @ \$0.515 each to promote center services	\$515.00
Media/Communication	Promotional Items	100 Pens @\$0.37 = \$37.00 to give out at health fairs and community events	\$37.00
Media/Communication	Websites and web materials	Website maintenance for 6 months @ \$39 = \$234.00	\$234.00

Budget Detail for Activity: Statesville - Pregnancy Resource Center - Year 1			
Category	Item	Narrative	Amount
Media/Communication	Advertising	Google optimization with Ad America for more awareness & accessibility for women who need our services. Set up fee @ \$1475.95; then additional monthly maintenance for 7 months @ \$133.95 per month (\$937.95) = \$2,413.60	\$2,414.00
Media/Communication	Audiovisual presentations/multimedia/tv /radio presentations	Parker's Productions Development of Center Video to promote community awareness of services. Labor for 10 hours of video production services at \$95/hr to include: filming of client interviews, transfer and editing of interviews, production of final DVD.	\$950.00
Rent	Equipment	Xerox Copier lease and maintance partial month @ \$77.40.	\$77.00
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	12 Evenflo infant car seats @ \$ 54.80 each = \$657.60.  Through participation in educational programs, keeping prenatal appointments, etc, clients earn points to obtain baby items.	\$658.00
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00



**Budget Detail for Activity: Statesville - Pregnancy Resource Center - Year 1**

Category	Item	Narrative	Amount
<b>Sub Total</b>			\$8,365.00
Indirect Cost			\$0.00
<b>Total Budget</b>			\$8,365.00

**Subcontracting and Grants Budget Detail for Activity: Statesville - Pregnancy Resource Center - Year 1**

Category	Item	Narrative	Amount
			\$0.00
<b>Sub Total</b>			\$0.00

**Salaries for Activity: Statesville - Pregnancy Resource Center - Year 1**

Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

**Budget Detail for Activity: Taylorsville - Caring Hearts Pregnancy Center - Year 1**

Category	Item	Narrative	Amount
Salary/Wages			\$0.00

Budget Detail for Activity: Taylorsville - Caring Hearts Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Other	12 rolls of stamps @ \$49/ each = \$588 Paper--8 cases of Staples 8.5x11 copypaper @ \$46 = \$368 File Folders--Staples \$84 (\$21x4 cases of 250) Avery Binders--Sam's Club--100 1.5" 3 ring binders @\$4.28=\$428 3 4'x3' black magnetic dry erase boards \$152 x 3=\$456 Heartbeat Volunteer Training Manuals--10 @ \$28=\$280	\$2,204.00
Supplies and Materials	Furniture		\$0.00
Repair and Maintenance			\$0.00
Staff Development			\$0.00
Media/Communication	Promotional Items	4imprint.com--100 black tote bags @\$4.83=\$483	\$483.00
Dues and Subscriptions			\$0.00

Budget Detail for Activity: Taylorsville - Caring Hearts Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
Operational Other	Incentives and Participants	<p>Sam's Club--Luvs diapers--sizes 2-6--110cases @ \$30=\$3300</p> <p>Sam's Club--Huggies wipes--50cases @\$16=\$800</p> <p>Wal-Mart -- Evenflo Nurture Infant Car seat--4 @ \$60 = \$240</p> <p>Wal-Mart -- Graco Crib with mattress--3 @ \$160 = \$480</p> <p>Wal-Mart -- Gift Cards --10 @ \$25 = \$250</p> <p>Wal-Mart -- Baby Toiletries--28 oz Equate shampoo &amp; wash --100 @ \$3 = \$300</p> <p>Wal-mart--Baby Toiletries--28oz Parents Choice Night Bath--100 @ \$3 = \$300</p> <p>Through participation in educational programs, keeping prenatal appointments, etc, clients earn points redeemable for gift cards to obtain baby items, personal care items, etc. A card log is maintained.</p>	\$5,670.00
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00
<b>Sub Total</b>			<b>\$8,357.00</b>
Indirect Cost			\$0.00

Budget Detail for Activity: Taylorsville - Caring Hearts Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
Total Budget			\$8,357.00

Subcontracting and Grants Budget Detail for Activity: Taylorsville - Caring Hearts Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Taylorsville - Caring Hearts Pregnancy Center - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Washington - Coastal Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
Salary\Wages			\$0.00
Fringe Benefits			\$0.00

Budget Detail for Activity: Washington - Coastal Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
Other			\$0.00
Supplies and Materials	Other	<p>InJoy DVD - Childhood Nutrition - \$190.00 (client education);</p> <p>InJoy DVD - Positive Discipline - \$316.50 (client education);</p> <p>10 boxes Quick and Clear Pregnancy Test @ \$24.75 each = \$247.50;</p> <p>10 packages Prenatal vitamins @ \$34.50 each = \$345.00</p> <p>2 rolls of stamps at \$49.00 each = \$98.00</p> <p>4 x \$.49 stamps = \$1.96</p>	\$1,199.00
Equipment	IT	iPad for Client Intake \$406	\$406.00
Travel	Contractor Staff	<p>4 nights meals and lodging for the 2015 Care Net Conference, 9/7/2015 - 9/12/2015 (breakfast: \$8.20; lunch: \$10.70; dinner: \$20.90; lodging: \$77.90 = \$117.70) x 4 = \$470.80 for 2 people = \$941.60;</p> <p>Round trip flight airfare to Care Net Conference in San Diego, CA for 2 people on American Airlines flying out of Greenville NC @ \$691.45 each = \$1,382.90</p>	\$2,325.00
Repair and Maintenance			\$0.00
Staff Development		<p>Registration fee for 2015 Care Net Conference, 9/8/2015 - 9/12/2015 @ approximately \$449.00 for 2 people = \$898.00;</p> <p>Certification fee for Happiest Baby Educator @ \$245.00 each for 2</p>	\$1,388.00



Budget Detail for Activity: Washington - Coastal Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
		people = \$490.00	
Media/Communication	Publications	100 brochures @ \$1.23 each promoting our program called "Ava's Cribs" that stresses the importance of babies sleeping in their own crib = \$123.00	\$123.00
Rent	Office Space	11.2% of \$8365 = \$936.88 total allowable rent. \$93.68 month X 10 months = \$936.80 ) Monthly rent is \$1,200.00. Square footage of space is: 1500 square feet.	\$937.00
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	40 "Happiest Baby on the Block" Parent Kits @ \$10.00 each = \$400.00 (each kit contains a "Happiest Baby" DVD plus a "Soothing Sounds" CD);  40 2-pack Muslin Swaddle Blanket @ \$11.00 = \$440.00;  31 co-sleepers @ \$37.00 each = \$1,147.00  Through participation in educational programs, keeping prenatal appointments, etc, clients earn points to obtain baby items, personal care items, etc.	\$1,987.00
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00

Budget Detail for Activity: Washington - Coastal Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
Sub Total			\$8,365.00
Indirect Cost			\$0.00
Total Budget			\$8,365.00

Subcontracting and Grants Budget Detail for Activity: Washington - Coastal Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Washington - Coastal Pregnancy Center - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Wilkesboro - Wilkes Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
Salary\Wages			\$0.00

Budget Detail for Activity: Wilkesboro - Wilkes Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Furniture	MICKE file cabinet from IKEA - 1 each @ \$85 and HEMNES cabinet with glass doors from IKEA - 1 each @ \$350	\$435.00
Supplies and Materials	Other	Earn While You Learn (EWYL) curriculum from Heritage House - New Module 12 & upgrades - \$205,  New Module 11 - \$108.00,  Toddler Module (15 lessons) - \$432.00,  Study Module (15 lessons) - \$194.40,  Lesson 5.4, Caring for yourself (includes lesson, dvd & literature) - \$59.00,  Lesson, Lesson 8.4 Preventing Child Sexual Abuse (lesson & dvd) - \$72.25,  Simple Steps to Child Passenger Safety dvd & literature - \$56.65,  10 stamps @ \$.49 = \$4.90	\$1,132.00
Travel	Contractor Staff	Airfare to conference \$650 X 2 people to attend conference = \$1,300  Hotel for 2 people \$77.90/person/night X 4 nights 2 = \$623.20  Meals for 2 people while at conference (breakfast: \$8.20; lunch:	\$2,400.00

Budget Detail for Activity: Wilkesboro - Wilkes Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
		<p>\$10.70; dinner: \$20.90 = \$39.80/day X 2 X 4 days = \$318.40</p> <p>Attend required training - mileage for 125 miles @ \$.575/mile = \$71.88</p> <p>Attend Carolina Pregnancy Care Fellowship 1 day training workshop - mileage 150 miles @ \$.575/mile = \$86.25</p>	
Repair and Maintenance			\$0.00
Staff Development		Registration fee to attend Care Net conference in San Diego, CA for \$449 per person for 2 people.	\$898.00
Media/Communication	Advertising	Billboard advertising through Lamar Advertising - \$350 per month for 10 months for the purpose of community awareness	\$3,500.00
Dues and Subscriptions			\$0.00
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$8,365.00

Budget Detail for Activity: Wilkesboro - Wilkes Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
Indirect Cost			\$0.00
Total Budget			\$8,365.00

Subcontracting and Grants Budget Detail for Activity: Wilkesboro - Wilkes Pregnancy Care Center - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Wilkesboro - Wilkes Pregnancy Care Center - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Wilmington - Life Line Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
Salary\Wages			\$0.00



Budget Detail for Activity: Wilmington - Life Line Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Other	Thermal Paper Hi-Gloss \$95.00/case x 2 = \$190.00; Thermal Paper \$25.24 each; Non-Latex Sheath \$79.57/ box = \$79.57; Disinfectant \$37.65/each x 5 = \$188.25 ; Glove 3.5 Chemo \$11.89/box x 4 = \$47.56; Dipstick \$18.50/box x 37 = \$684.50; Ultrasound Sheaths \$28.79/box x 6 = \$172.74; Ultrasound Gel \$19.55/each x 6 = \$117.30; Ultrasound Gel 8.5oz \$2.28/each; Drape Sheet \$21.00/case x 7 = \$147.00; Latex Gloves Med \$6.25/box x 2 = \$12.50 Non-latex Gloves Med \$11.89/box x 15 = \$178.35; Glute Out Neutralizer \$225.89/case x 2 = \$451.78; Hand Santitizer \$8.07/each x 2 = \$16.14 Table Paper \$32.77/case x 3 = \$98.31;	\$2,500.00

Budget Detail for Activity: Wilmington - Life Line Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
		Hydrogen Peroxide Wipe \$7.74/each x 4 = \$30.96;  Plastic Cup \$2.85/box;  Test Strips \$54.67/each  Total = \$2,500.00	
Equipment	IT	HP EliteBook 755 G2 Laptop Computer With 15.6" Touch Screen & AMD A10 Quad-Core Processor - \$1,200. This computer will be used in the Client Service Department.	\$1,200.00
Repair and Maintenance			\$0.00
Staff Development			\$0.00
Media/Communication	Advertising	Billboard advertising: \$665 x 7 months for 1 billboard to bring awareness of services to the Wilmington community.	\$4,655.00
Dues and Subscriptions			\$0.00
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00

Budget Detail for Activity: Wilmington - Life Line Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
Sub Total			\$8,355.00
Indirect Cost			\$0.00
Total Budget			\$8,355.00

Subcontracting and Grants Budget Detail for Activity: Wilmington - Life Line Pregnancy Center - Year 1			
Category	Item	Narrative	Amount
			\$0.00
Sub Total			\$0.00

Salaries for Activity: Wilmington - Life Line Pregnancy Center - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00

This begins the line item budget for year 1

Budget Detail for Activity: Yadkinville - New Hope Pregnancy Care - Year 1			
Category	Item	Narrative	Amount

Budget Detail for Activity: Yadkinville - New Hope Pregnancy Care - Year 1			
Category	Item	Narrative	Amount
Salary/Wages			\$0.00
Fringe Benefits			\$0.00
Other			\$0.00
Supplies and Materials	Other	4 cases of copy paper to be used for copying Earn While You Learn program materials @ \$32 per case = \$128.00	\$128.00
Supplies and Materials	Furniture	Sauder Executive Desk with Inlay Top in Classic Cherry Finish 1 @ \$399.00  Flash Furniture Mid Back Mesh Chair 1@ \$114.62 from Amazon.com for client services director to have a space for entering client intake information.	\$514.00
Equipment	IT	Dell Inspiron i5547-3751sLV Laptop 1 @ \$ 590.00  Case Logic ZLR Rolling Laptop Case by Case Logic 1 @ \$77.28 from Amazon.com for client services director to use for entering client intake information.	\$667.00
Travel	Contractor Staff	Lodging for 2 staff for 5 nights - Heartbeat Conference in April 2016. $77.90 \times 2 \times 5 = \$779.00$ ,  Airfare for 2 staff members - Southwest Air @ \$358 each = \$716.00.	\$1,495.00
Repair and Maintenance			\$0.00

Budget Detail for Activity: Yadkinville - New Hope Pregnancy Care - Year 1			
Category	Item	Narrative	Amount
Staff Development		2 staff to 2016 Heartbeat International Conference @ \$619 = \$1238.00	\$1,238.00
Media/Communication	Publications	Laminated Posters with pull off tabs 50 @ \$5.00 each = \$250.00 from Keener Marketing used to bring center awareness to potential clients at schools and various locations in our community.	\$250.00
Media/Communication	Websites and web materials	Client Facebook page hosted by Beacon Solutions \$50 per month for 7 months = \$350.00 to keep clients updated on center class schedules and events also to bring awareness to potential clients on centers programs.	\$350.00
Media/Communication	Advertising	Starmount Cinema 30 second video Big Screen Ad \$145 a month for 6 months = \$870.00 to establish awareness of our services to potential clients	\$870.00
Media/Communication	Promotional Items	Carolina Large Gusseted Tote with Velcro Closure with handles with logo imprinted with 1 color- 250 quantity @ \$1.35 each = \$337.50 purchased from James Williams Printing to give away at local community college health fair to give awareness to perspective clients	\$338.00
Dues and Subscriptions			\$0.00
Operational Other	Incentives and Participants	Athena Naomi 4 in 1 Crib with Toddler Rail (\$138.67 each) & Safety 1st Heavenly Dreams White Crib Mattress (\$56.17 each)= \$194.84 each x 10 sets = \$1948.40 to use as incentives for clients who complete our Earn While You Learn Program.  Evenflo Nurture Infant Car Seat, Covington \$54.50 each x 10 = \$540.00 to use as incentives for clients enrolled in Earn While You	\$2,515.00



Budget Detail for Activity: Yadkinville - New Hope Pregnancy Care - Year 1			
Category	Item	Narrative	Amount
		<p>Learn Program</p> <p>Soho Diaper Bag \$26.20 to use as incentives for clients in Earn While You Learn Program.</p> <p>Through participation in educational programs, keeping prenatal appointments, etc, clients earn points redeemable to obtain baby items, personal care items, etc.</p>	
Subcontracts and Grants			\$0.00
Match			\$0.00
Cost Per Service			\$0.00
Sub Total			\$8,365.00
Indirect Cost			\$0.00
Total Budget			\$8,365.00

Subcontracting and Grants Budget Detail for Activity: Yadkinville - New Hope Pregnancy Care - Year 1			
Category	Item	Narrative	Amount
			\$0.00

Subcontracting and Grants Budget Detail for Activity: Yadkinville - New Hope Pregnancy Care - Year 1			
Category	Item	Narrative	Amount
Sub Total			\$0.00

Salaries for Activity: Yadkinville - New Hope Pregnancy Care - Year 1								
Persons	Position or Title	Annual Salary	Hourly Rate	Months	Work %	Fringe Amount Total	Fringe Percent Total	Total
0		\$0.00	0.0000	0	0%	\$0.00	\$0.00	\$0.00



# CAROLINA PREGNANCY CARE FELLOWSHIP

To: State Agency Head and Chief Fiscal Officer

**Certification:**

We certify that the Carolina Pregnancy Care Fellowship  
[Organization's full legal name] does not have any overdue tax debts, as defined by N.C.G.S. 105-243.1, at the federal, State, or local level. We further understand that any person who makes a false statement in violation of N.C.G.S. 143C-6-23(c) is guilty of a criminal offense punishable as provided by N.C.G.S. 143C-10-1(b).

**Sworn Statement:**

Sharon Kelly and Bobbie Meyer [Names of Board

Chair and Second Authorizing Official] being duly sworn, say that we are the Board Chair and

State Director [Title of Second Authorizing Official], respectively, of

Carolina Pregnancy Care Fellowship [Organization's

legal name] of Winston Salem [City] in the State of North Carolina; and that the foregoing

certification is true, accurate and complete to the best of our knowledge and was made and subscribed by us. We also acknowledge and understand that any misuse of State funds will be reported to the appropriate authorities for further action.

[Signature]  
Signature

Board Chair  
Title  
Board Chair

11-25-14  
Date

[Signature]  
Signature

State Director  
Title of Second Authorizing Official

11-25-14  
Date

Sworn to and subscribed before me this 25 day of November, 2014.

[Signature]  
Notary Signature and Seal

Notary's commission expires Nov. 2, 2019.

**MYRA RIGGANS**  
Notary Public  
Surry Co., North Carolina  
My Commission Expires Nov. 2, 2019

**FEDERAL CERTIFICATIONS****The undersigned states that:**

1. He or she is the duly authorized representative of the Contractor named below;
2. He or she is authorized to make, and does hereby make, the following certifications on behalf of the Contractor, as set out herein:
  - a. The Certification Regarding Nondiscrimination;
  - b. The Certification Regarding Drug-Free Workplace Requirements;
  - c. The Certification Regarding Environmental Tobacco Smoke;
  - d. The Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions; and
  - e. The Certification Regarding Lobbying;
3. He or she has completed the Certification Regarding Drug-Free Workplace Requirements by providing the addresses at which the contract work will be performed;
4. [Check the applicable statement]
 

☐ He or she has completed the attached Disclosure of Lobbying Activities because the Contractor has made, or has an agreement to make, a payment to a lobbying entity for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action;

OR

☒ He or she has not completed the attached Disclosure of Lobbying Activities because the Contractor has not made, and has no agreement to make, any payment to any lobbying entity for influencing or attempting to influence any officer or employee of any agency, any Member of Congress, any officer or employee of Congress, or any employee of a Member of Congress in connection with a covered Federal action.
5. The Contractor shall require its subcontractors, if any, to make the same certifications and disclosure.

Signature

Title

Contractor [Organization's] Legal Name

Date

[This Certification must be signed by a representative of the Contractor who is authorized to sign contracts.]

**I. Certification Regarding Nondiscrimination**

The Contractor certifies that it will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (h) the Food Stamp Act and USDA policy, which prohibit discrimination on the basis of religion and political beliefs; and (i) the requirements of any other nondiscrimination statutes which may apply to this Agreement.

**II. Certification Regarding Drug-Free Workplace Requirements****1. The Contractor certifies that it will provide a drug-free workplace by:**

- a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the Contractor's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- b. Establishing a drug-free awareness program to inform employees about:
  - (1) The dangers of drug abuse in the workplace;
  - (2) The Contractor's policy of maintaining a drug-free workplace;
  - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- c. Making it a requirement that each employee be engaged in the performance of the agreement be given a copy of the statement required by paragraph (a);
- d. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the agreement, the employee will:
  - (1) Abide by the terms of the statement; and
  - (2) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction;
- e. Notifying the Department within ten days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction;
- f. Taking one of the following actions, within 30 days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:
  - (1) taking appropriate personnel action against such an employee, up to and including termination; or
  - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and
- g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

**2. The sites for the performance of work done in connection with the specific agreement are listed below (list all sites; add additional pages if necessary):**Street Address No. 1: 5320 Old Plantation CrCity, State, Zip Code: Winston Salem, NC 27104Street Address No. 2: 2615 Bricker DriveCity, State, Zip Code: Charlotte NC 28273



3. Contractor will inform the Department of any additional sites for performance of work under this agreement.
4. False certification or violation of the certification may be grounds for suspension of payment, suspension or termination of grants, or government-wide Federal suspension or debarment. 45 C.F.R. 82.510.

### **III. Certification Regarding Environmental Tobacco Smoke**

Public Law 103-227, Part C-Environmental Tobacco Smoke, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, education, or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug or alcohol treatment. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1,000.00 per day and/or the imposition of an administrative compliance order on the responsible entity.

The Contractor certifies that it will comply with the requirements of the Act. The Contractor further agrees that it will require the language of this certification be included in any subawards that contain provisions for children's services and that all subgrantees shall certify accordingly.

### **IV. Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions**

#### **Instructions**

[The phrase "prospective lower tier participant" means the Contractor.]

1. By signing and submitting this document, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of the fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originates may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant will provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549, 45 CFR Part 76. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter any lower tier covered transaction with a person who is debarred, suspended, determined ineligible or voluntarily excluded from participation in this covered transaction unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this document that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized in paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension, and/or debarment.

#### **Certification**

- a. **The prospective lower tier participant certifies**, by submission of this document, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- b. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

#### **V. Certification Regarding Lobbying**

**The Contractor certifies**, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federally funded contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form SF-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award document for subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) who receive federal funds of \$100,000.00 or more and that all subrecipients shall certify and disclose accordingly.
4. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000.00 and not more than \$100,000.00 for each such failure.

#### **VI. Disclosure of Lobbying Activities**

##### **Instructions**

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Use the SF-LLL-A Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, state and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or sub-award recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in Item 4 checks "Subawardee", then enter the full name, address, city, state and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (Item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal Identifying number available for the Federal action identified in Item 1 (e.g., Request for Proposal (RFP) number, Invitation for Bid (IFB) number, grant announcement number, the contract grant, or loan award number, the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in Item 4 or 5.
10. (a) Enter the full name, address, city, state and zip code of the lobbying entity engaged by the reporting entity identified in Item 4 to influence the covered Federal action.  
  
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a). Enter Last Name, First Name and Middle Initial (MI).
11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (Item 4) to the lobbying entity (Item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.
12. Check the appropriate boxes. Check all boxes that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.
13. Check the appropriate boxes. Check all boxes that apply. If other, specify nature.
14. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the date(s) of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with Federal officials. Identify the Federal official(s) or employee(s) contacted or the officer(s), employee(s), or Member(s) of Congress that were contacted.
15. Check whether or not a SF-LLL-A Continuation Sheet(s) is attached.
16. The certifying official shall sign and date the form, print his/her name, title, and telephone number.



## IRS Tax Exemption Verification Form (Annual)

We, the undersigned entity, hereby testify that the 501 (c)(3) status is on file with the North Carolina Department of Health and Human Services and is still in effect.

Carolina Pregnancy Care Fellowship  
Name of Entity

[Redacted Signature]  
Signature of Chairman, Executive Director, or other authorized official

Board Chair  
Title of above signed authorized official

Sworn to and subscribed before me this 25 day of November, 2014

[Redacted Signature]  
Notary Signature and Seal

Notary's commission expires NOV. 2, 2019.

**MYRA RIGGANS**  
Notary Public  
Surry Co., North Carolina  
My Commission Expires Nov. 2, 2019

**Conflict of Interest Verification (Annual)**

We, the undersigned entity, hereby testify that our Organization's Conflict of Interest Acknowledgement and Policy adopted by the Board of Directors/Trustees or other governing body, is on file with the North Carolina Department of Health and Human Services (NCDHHS). If any changes are made to the Conflict of Interest Policy, we will submit a new Conflict of Interest Acknowledgment and Policy to the Department (NCDHHS).

<u>Carolina Pregnancy Care Fellowship</u>	
Name of Organization	
	<u>11/25/14</u>
Signature of Organization's Authorized Agent	Date
<u>Bobbie Meyer</u>	<u>State Director</u>
Printed Name of Organization's Authorized Agent	Title
	<u>11/25/14</u>
Signature of Witness	Date
<u>Sunshine A Gilliam</u>	<u>Client Services Director - LifeLine</u>
Printed Name of Witness	Title



**State Certifications**  
**Contractor Certifications Required by North Carolina Law**

Contract Number 00031787 / Page 136 of 136

**Instructions**

The person who signs this document should read the text of the statutes listed below and consult with counsel and other knowledgeable persons before signing. The text of each North Carolina General Statutes can be found online at:

- Article 2 of Chapter 64: [http://www.ncga.state.nc.us/EnactedLegislation/Statutes/PDF/ByArticle/Chapter\\_64/Article\\_2.pdf](http://www.ncga.state.nc.us/EnactedLegislation/Statutes/PDF/ByArticle/Chapter_64/Article_2.pdf)
- G.S. 105-164.8(b): [http://www.ncga.state.nc.us/EnactedLegislation/Statutes/PDF/BySection/Chapter\\_105/GS\\_105-164.8.pdf](http://www.ncga.state.nc.us/EnactedLegislation/Statutes/PDF/BySection/Chapter_105/GS_105-164.8.pdf)
- G.S. 143-48.5: [http://www.ncga.state.nc.us/EnactedLegislation/Statutes/HTML/BySection/Chapter\\_143/GS\\_143-48.5.html](http://www.ncga.state.nc.us/EnactedLegislation/Statutes/HTML/BySection/Chapter_143/GS_143-48.5.html)
- G.S. 143-59.1: [http://www.ncga.state.nc.us/EnactedLegislation/Statutes/PDF/BySection/Chapter\\_143/GS\\_143-59.1.pdf](http://www.ncga.state.nc.us/EnactedLegislation/Statutes/PDF/BySection/Chapter_143/GS_143-59.1.pdf)
- G.S. 143-59.2: [http://www.ncga.state.nc.us/EnactedLegislation/Statutes/PDF/BySection/Chapter\\_143/GS\\_143-59.2.pdf](http://www.ncga.state.nc.us/EnactedLegislation/Statutes/PDF/BySection/Chapter_143/GS_143-59.2.pdf)
- G.S. 147-33.95(g): [http://www.ncga.state.nc.us/EnactedLegislation/Statutes/HTML/BySection/Chapter\\_147/GS\\_147-33.95.html](http://www.ncga.state.nc.us/EnactedLegislation/Statutes/HTML/BySection/Chapter_147/GS_147-33.95.html)

**Certifications**

- (1) Pursuant to G.S. 143-48.5 and G.S. 147-33.95(g), the undersigned hereby certifies that the Contractor named below, and the Contractor's subcontractors, complies with the requirements of Article 2 of Chapter 64 of the NC General Statutes, including the requirement for each employer with more than 25 employees in North Carolina to verify the work authorization of its employees through the federal E-Verify system." E-Verify System Link: [www.uscis.gov](http://www.uscis.gov)
- (2) Pursuant to G.S. 143-59.1(b), the undersigned hereby certifies that the Contractor named below is not an "ineligible Contractor" as set forth in G.S. 143-59.1(a) because:
  - (a) Neither the Contractor nor any of its affiliates has refused to collect the use tax levied under Article 5 of Chapter 105 of the General Statutes on its sales delivered to North Carolina when the sales met one or more of the conditions of G.S. 105-164.8(b); and
  - (b) [check one of the following boxes]
    - ☒ Neither the Contractor nor any of its affiliates has incorporated or reincorporated in a "tax haven country" as set forth in G.S. 143-59.1(c)(2) after December 31, 2001; or
    - ☐ The Contractor or one of its affiliates has incorporated or reincorporated in a "tax haven country" as set forth in G.S. 143-59.1(c)(2) after December 31, 2001 but the United States is not the principal market for the public trading of the stock of the corporation incorporated in the tax haven country.
- (3) Pursuant to G.S. 143-59.2(b), the undersigned hereby certifies that none of the Contractor's officers, directors, or owners (if the Contractor is an unincorporated business entity) has been convicted of any violation of Chapter 78A of the General Statutes or the Securities Act of 1933 or the Securities Exchange Act of 1934 within 10 years immediately prior to the date of the bid solicitation.
- (4) The undersigned hereby certifies further that:
  - (a) He or she is a duly authorized representative of the Contractor named below;
  - (b) He or she is authorized to make, and does hereby make, the foregoing certifications on behalf of the Contractor; and
  - (c) He or she understands that any person who knowingly submits a false certification in response to the requirements of G.S. 143-59.1 and -59.2 shall be guilty of a Class I felony.

Contractor's Name

Signature of Contractor's Authorized Agent

Date

Printed Name of Contractor's Authorized Agent

Title

Signature of Witness

Date

Printed Name of Witness

Title

The witness should be present when the Contractor's Authorized Agent signs this certification and should sign and date this document immediately thereafter.